***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **February 28, 2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Elizabeth Nielsen/Administrative Office** | **Phone:** | **530-842-8012** |
| **Address:** | **1312 Fairlane Road, Suite 1** |
| **Person Appearing/Title:** | **Elizabeth Nielsen, Deputy CAO and Chelsea Murphy, CKM Environmental** |
| **Subject/Summary of Issue:** |
| Board discussion and approval of a contract with CKM Environmental to perform Project Manager activities related to Klamath Dam Removal. The County entered into a Memorandum of Agreement with the Klamath River Renewal Corporation, the State of California, and PacifiCorp, for PacifiCorp to fund and the County to retain a Project Manager to perform a range of activities as detailed in the contract and its exhibits. This contract includes a not to exceed amount of $75,000 dollars through December 1, 2023. Addendums to increase compensation will be evaluated by County staff as needed and presented to the Board for consideration and approval. County staff will also introduce to the Board and public, Chelsea Murphy, owner of CKM Environmental who will be performing the primary Project Manager duties.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $75,000 |  |  |  |  |
| Fund:  |  1001    |  | Description: |       | Org.: | 772063 | Description: |       |
| Account: | 212076 |  | Description: | PGM Klamath Dam Removal |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* The County issued a Request for Proposals to obtain the Project Manager.  |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve the contract and authorize the Chair to sign.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021