# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 minutes** | **Meeting Date:** | **February 21, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Kyla Burton, Public Works** | **Phone:** | **842-8250** |
| **Address:** | **1312 Fairlane Road, Yreka, CA, Suite #3** |
| **Person Appearing/Title:** | **Thomas Deany, Director of Public Works** |
| **Subject/Summary of Issue:** |
| The Contract with Evans Building & Excavating, Inc. for the Hibbard Baseball Field renovations was completed as detailed in the September 22, 2022 approved contract.These improvements on the property were accepted as completed on February 9th, 2023, and consisted of the replacement of the existing well pump, field irrigation system, field lights and a section of the outfield fencing. Public Works is now requesting that the old baseball field lights that were removed be given to the Friends of Hibbard Field 501c3, and for the Notice of Completion to be executed and filed with the County Clerk.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* Project Completed - Notice of Completion  |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |  |  |  |  |  |
| Fund:  | 4201 |  | Description: | Accumulated Capital Outlay | Org.: | 108010 | Description: | Plant Acquisition |
| Account: | 761110 |  | Description: | Land & Improv |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| Respectfully request the Board of Supervisors to accept the Notice of Completion, and the old baseball field lights to be given to the Friends of Hibbard Field 501c3. In addition, respectfully request the Chair to execute the Notice of Completion and record with the County Clerk. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |       |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15