

Exhibit A
Scope of Work

Healthy Families America

In order to receive funding for Home Visiting the California Department of Public Health (CDPH) requires Local Health Jurisdictions (LHJ) to implement an evidence-based home visiting model. An evidence-based home visiting model means a home visiting model approved by the Department, which shall be evaluated considering criteria developed by the United States Department of Health and Human Services for evidence-based home visiting (HomVEE).

Affiliation with Healthy Families America (HFA) is required by Prevent Child Abuse America when implementing the HFA Model. It ensures all sites implementing the HFA Model follow best practice standards based upon research and evidence and are delivered in a consistent and qualitative manner by well-trained professionals.

Cost of Application

There is a **\$500 Application Fee**, payable to Prevent Child Abuse America to process the HFA Application for Affiliation. This fee is non-refundable.

Once the application is received and accepted, all sites will receive their "Affiliation Provisional Letter" with their affiliation date. **Total Cost \$ 500**

Affiliation Benefits

- Research and the use of the HFA Model
- Training and technical assistance
- Connection with a larger network
- Updates on public policy
- State systems development
- National data system
- Accreditation...A "Seal of Approval"

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After the “Affiliation Provisional” letter is sent, every HFA program is responsible for payment of an annual fee once affiliation is granted. This will be invoiced upon confirmation of affiliation. The annual affiliation fee is \$5,000 per the calendar year. This fee will be prorated the first year of affiliation if the affiliation date does not begin on January 1st of that year. During this “Affiliation Provisional” phase, HFA is working closely with each site towards the end goal of “Accreditation”.

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| • Cost Prorated (October-December 2018) | Total Cost \$1,250 |
| • Cost 2019 Annual Affiliation | Total Cost \$5,000 |
| • Cost 2020 Annual Affiliation | Total Cost \$5,000 |
| • Cost 2021 Annual Affiliation | Total Cost \$5,000 |
| • Cost 2022 Annual Affiliation | Total Cost \$4,000 |
| • Cost 2023* Annual Affiliation | Total Cost \$4,000 |
| • Cost 2024* Annual Affiliation | Total Cost \$4,000 |

*Should the number of direct service staff exceed two, the annual fee will be adjusted in accordance with HFA’s established fee structure.

Total Cost \$28,250

Staff Training and Fees

Once affiliated, Healthy Families America provides training and technical assistance to sites implementing the HFA model. Participation in a comprehensive core training curricula for Home Visitors, Supervisors, and Program Managers is required.

- **Parent Survey Core Training required prior to 1/1/2022** for all home visitors, Supervisors, and Program Managers.
\$675 each. (\$675 x 3) **Total Cost: \$2025**
- **Supervisors Parent Survey Core Training required prior to 1/1/2022** for the Supervisors and Program Managers.
Rate \$215 each. (\$215 x 2) **Total Cost: \$430**

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- **Family Resilience and Opportunities for Growth, (FROG) Core Training** Is required for all home visitors, Supervisors and Program managers. **New Training effective 1/1/2022**
 Rate \$550 each. (\$550 X 2) **Total Cost: \$1,100**
- **Supervisors (FROG) Core Training** Is required for the Supervisor and Program Manager. **New Training effective 1/1/2022**
 Rate \$215 each. (\$215 X 1) **Total Cost: \$215**
- **Foundations for Family Support Training** Is required for all home visitors, Supervisors and Program managers.
 Rate \$675 each (\$675 x 3) **Training cost prior to 1/1/2022** **Total Cost: \$2025**

Rate \$700 each. (\$700 X 1) **Training cost effective 1/1/2022** **Total Cost: \$700**
- **Supervisors Foundation for Family Support Core Training***
 Is required for the Supervisor and Program Managers.
 Rate \$215 each. (\$215 X 2) *training retired October 2022. **Total Cost: \$430**
- **Supervisor Core Training is required for Supervisors and Program Managers**
 Rate \$550 each for any new Supervisor or Program Manager or \$250 each for recipients of previous Supervisors Foundation for Family Support Core training. **Total Cost: \$0**
- **Implementation Training Fiscal Year** Is required for the Supervisor.
 Rate \$750 x 1 Training cost prior to 1/1/2022 **Total Cost: \$750**
 Rate \$ 700 X 0 Training cost effective 1/1/2022 **Total Cost: \$0**

Total Cost for Training (Prior to 1/1/2022): \$5,660
Total Cost for Training (Effective 1/1/2022): \$2,015

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Accreditation Process and Fees

The HFA “Accreditation” process will begin by submitting an Accreditation Application at the end of the first year of site operation (based upon the official date of affiliation), and scheduling a site visit to occur on or around the second anniversary of site operation. In addition, it is understood that completion of HFA Accreditation is necessary by the third anniversary (based on the official date of affiliation) in order to maintain both affiliations with the HFA National Office, and the right to use the Healthy Families America name, logo and training.

Accreditation Application Fee Total \$250

Failure to follow through with the accreditation process will result in disaffiliation from the HFA National Office and loss of the right to use the HFA name, logo and training.

Provisional affiliates are sites in the initial start-up phase and have not yet demonstrated model fidelity through the accreditation process. Provisional sites require the most support and technical assistance from the National Office during the initial start-up of operation. The new Provisional Affiliate Annual fee takes into consideration these additional support needs, similar to other home visiting models that charge an initial start-up fee, and will ensure sites implement the HFA model with fidelity within the third year after affiliation.

Site Visit Review is a flat fee and is required for accreditation.

Total Cost prior to 1/1/2022	Total Cost: \$2700
Total Cost effective 1/1/2022	Total Cost: \$3500

TOTAL Prior Contract:	\$31,055
TOTAL Current Contract:	\$42,875
(Increased amount)	\$11,820