***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Min.** | **Meeting Date:** | **January 17, 2023** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Brandon Konicke, GIS - Administration/IT** | **Phone:** | **(530) 842-8855** |
| **Address:** | **1312 Fairlane Rd, Suite 1** |
| **Person Appearing/Title:** | **Brandon Konicke, GIS Coordinator** |
| **Subject/Summary of Issue:** |
| The County’s GIS heavily relies on parcel data, which is not only a foundational layer for many departments utilizing GIS, but for governmental GIS platforms in general. The current parcel layer has significant boundary discrepancies countywide as the layer has not been maintained in many years, which hinders production and workflow efficiency for many departments and outside agencies who also rely on County parcel data. The purpose of this project and contract is to increase the parcel boundary accuracy, as well as create a Parcel Fabric which is an industry standard in maintaining parcel data. This Parcel Fabric will allow staff to keep the parcel layer updated in an efficient and accurate manner. Upon completion of this project, the County will have a Parcel Fabric with increased boundary accuracy, as well as current parcel information that will be available to all county departments. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $137,926 |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* RFP #23-02 was advertised from September 26, 2022 to October 28, 2022. |
| All proposals were evaluated and scored by a total of three (3) County staff members. The highest rated proposer was selected. |
| Additional Information: | This project will be funded by the Regional Early Action Planning (REAP) Grant. |
| This project will not impact the General Fund. |
| **Recommended Motion:** |
| Staff respectfully requests that the Board approve the contract with Vestra Resources, Inc., with the amount not to exceed $137,926.00. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021