**Exhibit A – Scope of Work**

Project management services will be limited to supporting good faith implementation of the Project as authorized by FERC and may consist of the following activities including, but not limited to:

* Under general supervision and reporting to the County Administrator or Deputy County Administrator, this position performs project management activities related to the Project which achieve, but are not limited to, planning, establishing, and execution of:
	+ Organizing and planning coordination with the State of California, Klamath River Renewal Corporation, PacifiCorp, County contractors/consultants, and other entities/individuals as needed for the Project.
	+ Drafts and manages Memorandums of Understanding (MOU) and/or other similar documents with entities and agencies related to the Project.
	+ Prepares reports to take before the Board of Supervisors related to the Project.
	+ Attends Project-related meetings, and obtains and tracks all information related to the Project as it occurs in the County.
	+ Acts as a point of contact for Project proponents and their consultants.
	+ Organizes and evaluates Project information.
	+ Works closely with departments, other organizations, and leaders to ensure coordination and responsiveness to requests that are related to the Project.
* Assist in the development and application of internal timelines related to the Project, following general guidelines or professional and administrative standards in accomplishing assignments;
* Plan and assist others in establishing Project permitting schedules and milestones; prepare, and communicate schedules and report on progress of Project related activities; develop critical path or project flow diagrams to plan, set and evaluate progress on Project related permitting or MOU tasks; timely communication of any deviations from the schedule and propose alternatives to align Project related activities with planned schedule;
* Timely prioritize and direct the County work of Project-related assignments and be responsible for County quality and schedule;
* Work closely with the Director of Community Development, Director of Public Works, County Administration and the local Air Pollution Control District to coordinate Project related work;
* Provide regular reports to the County Administrator or Deputy Administrator, and others in the County organization on the status of projects and other assignments;
* Coordinate with County Counsel’s Office on the preparation and review of required documents;
* Suggest, discuss, and implement strategies to improve communication, processing of approvals, and positive outcomes for the County.
* Evaluate the work effort required for Project related tasks and identify the resources to provide that work effort;
* Prepare project staff reports as needed and make presentations to the Board of Supervisors, Planning Commission, and other advisory bodies as needed.
* Build and maintain positive working relationships with co-workers, other employees and the public using principles of good customer service and communication;
* Perform related duties and assignments as required.