***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth Street, Room 201*

*Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **5 min** | **Meeting Date:** | **January 3, 2023** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201 Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of three members to the scheduled vacancies on the Law Library Advisory Board for one-year terms expiring December 31, 2023. The Notice of Vacancy was posted at the Siskiyou County Government Center, Library branches, the County’s website and a press release was sent to the local newspapers and Yrekanews.com.Members of the Law Library Advisory Board serve one calendar year, as a separate legal entity established under California Business and Professions Code §6300 et seq. The Law Library Board of Trustees is not an advisory board, but a separate legal entity.At the time the agenda worksheet was prepared, the Clerk’s Office received letters of interest in continuing on the Board from incumbents TJ Linville, John Quinn and Matthew Kane. |
| **Financial Impact:** |
| **NO** | x | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint three members to the scheduled vacancies on the Law Library Advisory Board, for one-year terms ending December 31, 2023. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 8/26/19