***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **3-5 min** | **Meeting Date:** | **December 6, 2022** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of three members to the scheduled vacancies on the Siskiyou Resource Conservation District, with terms ending November 26, 2026. A Notice of Vacancy was posted on October 14, 2022 at the Siskiyou County Government Center, County Library branches and the County’s website and a Press Release was sent to the Redding Record Searchlight (for County newspapers) and Yrekanews.com. In addition, the District was asked to post the Notice of Vacancy within the District boundaries and did on November 7, 2022.Members of the Siskiyou Resource Conservation District shall be registered voters living within the district and members are required to file Form 700, Statement of Economic Interest. At the time the agenda worksheet was created, the Clerk’s Office received a letter of interest in reappointment from incumbent Caroline Luiz. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint three members to the scheduled vacancies on the Siskiyou Valley Resource Conservation District, for terms ending November 26, 2026. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021