**Siskiyou County Flood Control and Water Conservation District**

**Bench and Plaque Donation Policy**

This District policy outlines the placement standards and procedures for the donation of memorial benches at Lake Siskiyou.

* Memorial bench donations shall be accepted by District staff subject to the conditions set forth in the District’s approved Memorial Bench Donation Agreement and this Policy.
* Benches will be located adjacent to the existing path that provides clear access for people of varying abilities.
* Benches and plaques will need to be preapproved by the District and will be in unison with existing benches and plaques.
* District will determine placement of no more than 10 benches.
* Plaques will be fastened to the benches and will have no other wording other than “In Memory of….”
* Donor will be responsible to purchase and deliver benches and plaques to the District for installation.
* Benches will be ordered from [Frogfurnishings.com](https://linkprotect.cudasvc.com/url?a=https%3a%2f%2fFrogfurnishings.com&c=E,1,9MiLoDBxUU1hK7bJJbIvGnG8koHFx3MEGZmkEt7YWow3Fx3Zn3QfazRYC_uwylEdn1NPyvufgrMM8-HNfvIrzUTDcSbbFOq7_s36-FvpQMjPN__L_H4O-pqcZg,,&typo=1&ancr_add=1), the style will be 4 feet in length, Heritage bench with black frame and cedar slats (see attached spec sheet).
* To be accepted, a donation bench must be accompanied by a monetary donation to the District of $1000.00 for the maintenance and installation of the bench.
* District has the right to remove benches or plaques at any time, as deemed necessary. This includes, but is not limited to any vandalism that may occur.
* The District will maintain a list of persons who desire to donate a bench at Lake Siskiyou. When a bench location becomes available the person or entity at the top of the list will be contacted to donate a bench for the location available. Should they elect not to donate a bench for that location, the next person on the list will be contacted.