***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **12/6/2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Kristen Lackey, CDD/Planning** | **Phone:** | **530-841-2160** |
| **Address:** | **806 South Main Street, Yreka, CA**  |
| **Person Appearing/Title:** | **Kristen Lackey, CDD-Planning** |
| **Subject/Summary of Issue:** |
| Adopt resolution approving an application for funding and the execution of a grant agreement and any amendments thereto in the amount of $404,669 of Community Development Block Grant Program Income for the Woodsmoke Reduction and Heating Replacement Program. The new allocation is an increase of $254,669 from the original allocation (Board approved by Reso. No. 21-43 April 6, 2021). The State requires that all on-hand and expected Program Income be encumbered by a Standard Agreement or the funds will be rescinded.The program replaces inefficient and highly polluting wood burning heating devices with new EPA certified heating devices. The funds will cover the cost of serving 35 low/moderate-income homeowners in the unincorporated County and CDBG administrative costs. The new allocation includes $5,950 of expected FY 22/23 General Administration program income. As required by the State, staff held a public meeting on 11/ 2/22 at 5 pm There were no attendees and no comments were received via phone, email or hard copy. The resolution is in the State required format. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* The funds remain in the same FUND/ORG but are allocated to an account number. |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |  REHABILITATION Rehabiliation |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Move $222,169 from Fund Balance (ORG 2750 FUND 807010 ACCOUNT 461000) to ORG50 FUND  |
| ORG 2750 FUND 807010 ACCOUNT 723523. Admin funds remain in ORG 2754 |
| **Recommended Motion:** |
| Adopt resolution approving an application for funding and the execution of a grant agreement and any amendments thereto in the amount of $404,669 of Community Development Block Grant Program Income for the Woodsmoke Reduction and Heating Replacement Program. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | YES | *Quantity:* | 1 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | For: Kristen Lackey, CDD/Planning |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021