***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **November 1, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angela Adkison, General Services** | **Phone:** | **530-842-8226** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Joy Hall, Director of General Services** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is requesting the retroactive approval of a ground lease agreement between County of Siskiyou and Nelson Harding. Nelson Harding shall pay County an annual base rental for the first year in the amount of One Thousand Ninety-Eight Dollars and Twenty-Four Cents ($1,098.24) per year (“Base Rent”) with an annual adjustment added every year thereafter based on the County Adjustment Factor. FY 2022/2023 $1,098.24FY 2023/2024 - 2051/2052 TBD |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $1098.24 |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302040 | Description: | Scott Valley |
| Account: | 531100 |  | Description: | Rents & Leases |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | The County Adjustment Factor changes in 2023 at which time we will provide the tenant with the monthy and yearly rates for future  |
| with the monthly and yearly rates for future years. |
| **Recommended Motion:** |
| Authorize the Chair to retroactively execute the Ground Lease Agreement between the County of Siskiyou and Nelson Harding for the term of July 11,2022 through July 10, 2052. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021