***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **20 minutes** | **Meeting Date:** | **10/18/2022** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Sarah Collard, Health and Human Services Agency** | **Phone:** | **530-841-4802** |
| **Address:** | **2060 Campus Drive,Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard, Director/Maddelyn Bryan, Staff Services Analyst III** |
| **Subject/Summary of Issue:** |
| PLHA provides an annual allocation to local governments in California for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities. The program requires that applicants apply for a 5-year planning period. The current cycle includes the 2020-2024 NOFA period. For the initial application, the state provides an estimate of a jurisdiction's allocations for that 5-year period.The program allows jurisdictions to delegate their funding to another eligible jurisdiction. The Cities of Dorris, Dunsmuir, Etna, Fort Jones, Montague, Mount Shasta, Weed, and Yreka have voted to delegate their allocations for the 5-year period to Siskiyou County. In order to accept the delegated funding, the County will need to submit a complete application and resolution on behalf of each city. The County will also need to enter into a legally-binding agreement with each delegating jurisdiction. The dollar amount below represents the total combined 5-year estimates of the eight delegating cities.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 3,673,117  |  |  |  |  |
| Fund:  | 2122 |  | Description: | Behavioral Hlth | Org.: | 401030 | Description: |       |
| Account: | 540800 |  | Description: | State Other |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Adopt Resolutions, authorize the Chair to execute agreements with the Cities of Dorris, Dunsmuir, Etna, Fort Jones, Montague, Mount Shasta, Weed, and Yreka, authorize the County Administrator to submit applications on behalf of the above cities for the Permanent Local Housing Allocation, and approve the Auditor to set appropriations and expenditures  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | Yes | *Quantity:* | 2 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Return to Maddelyn Bryan at 818 South Main St. |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021