***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **October 18, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angela Adkison, General Services** | **Phone:** | **530-842-8226** |
| **Address:** | **190 Greenhorn Rd, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Joy Hall, Director of General Services** |
| **Subject/Summary of Issue:** |
| Siskiyou County General Services is requesting the approval of a First Addendum to the executed Ground Lease between the County of Siskiyou and Duane Brooks at Weed Airport.Premises, shall be amended to extend the size of the premises to 2772 square feet at $0.312 per square foot, beginning on September 10, 2022.As of September 10, 2022, the annual base rental payable by lessee to the County shall be increased to the amount of Eight Hundred Sixty-Four Dollars and Eighty-Six Cents ($864.86).Paragraph 4a will be replaced with "Annual Rent Increase" (see addendum)Exhibit "C" shall be replaced with new Exhibit "C," attached to addendum.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 864.86 |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302060 | Description: | Weed |
| Account: | 531100 |  | Description: | Rents & Leases |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Authorize the Chair to retroactively execute the First Addendum between the County of Siskiyou and Duane Brooks for the term of September 10, 2022 through September 9, 2025. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021