

Frost noted that any decision regarding the \$50,000 will be capture in the FY 2022-23 CLSA Plan of Service.

Cooper asked if a Return on Investment study had been done for NLS regarding courier services.

Olawski stated that Solano County's past experience with courier Requests for Proposals resulted in very low response and illustrated that there is very little competition for this service.

Frost reported that NLS commissioned a delivery study 3-4 years ago when researching Link+ services and that study also resulted in proving very limited choices and options for moving materials.

Discussion ensued regarding delivery and courier service.

Deck noted that no North State library participates in delivery or Link+.

Platt stated that he liked that this action sets precedent for future years.

Motion to approve the NLS FY 2022-23 proposed budget and with the following allocations and with the acknowledgement of any last minute changes to the budget that some numbers may change:

1. **The NLS FY 2022-23 budget will include a restoration of funds for staff development at the amount of \$1,500 per library; and**
2. **Using the FY 2021-22 CLSA \$50,000 set aside for Special Purchases, allocate the CLSA funds to the FY 2022-2023 budget as follows:**
 - a. **\$25,000 will be allocated to offset costs related to increased courier costs due to gas surcharges,**
 - b. **\$25,000 will be allocated to the NLS shared OverDrive Library-to-Go budget.**

Olawski moved; Fink seconded. Vote taken by roll call, all votes in favor, motion passed unanimously.

E. Review and Approval of NLS FY 2022-23 CLSA Plan of Service and Recommendation of adoption to the Administrative Council

Frost presented the draft Plan of Service noting that the Plan includes a preliminary budget. The Plan is due to the State Library on June 3. The Draft will be presented to the Administrative Council at the Annual Meeting for their approval. A signature of the incoming NLS Chair will be obtained after that approval and the signed Plan will be submitted to the State Library.

Motion to approve the CLSA Plan of Service and incorporate any changes based on the budget decisions made at this meeting.

Olawski moved; Platt seconded. Vote taken by roll call, all votes in favor, motion passed unanimously.



FY 2022-23 Staff Development Claim Form

Library Name: SISKIYOU COUNTY LIBRARY

Amount: \$ 1,500

I hereby certify that the library named shall use these funds for Staff Development & Training Activities, or the software, subscription fee, and/or equipment needed to access online training. As the Director, I have the flexibility to determine my library's need at the local level.

Certification

Signature: 

Title: COUNTY LIBRARIAN

Name: Michael Perry
Print Name

Date: 09/12/22

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The completed and signed Claim form can be submitted as a PDF attachment via email to:
NLSCLSAClaims@plpinfo.org or by mail with an original signed signature by December 31, 2022 to:

NorthNet Library System
Attn: Accounting Dept
32 W. 25th Avenue, Suite 201
San Mateo CA 94403

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For Staff use:
Approved By: Carol Frost
Signature: _____ Date: _____