***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **October 4, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Angela Adkison, General Services**  | **Phone:** | **530-842-8220** |
| **Address:** | **190 Greenhorn Road, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Joy Hall, Director of General Services** |
| **Subject/Summary of Issue:** |
| The FAA has approved two Airport Improvement Program grants for Siskiyou County Airport, totaling $632,977.00. $155,894.00 is to be used to develop the Pavement Maintenance Management Program (PMMP) and $477,083.00 is to be used to develop the Airport Layout Plan (ALP) for Siskiyou County Airport. The grant monies will provide 90% of the funding for the project. 4.5% of the project funds will come from State Match Grants that General Services will apply for after FAA approval. General Services hereby requests BOS ratify the FAA Airport Improvement Program grant agreements. General Services request permission to accept the allocation of $155,894.00 for the PMMP and $477,083.00 for the ALP for a total allocation of $632,977.00. General Services requests permission to apply for and accept for State Match Grants totaling 4.5% of each project's total cost.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 632,977 |  |  |  |  |
| Fund:  | 5230 |  | Description: | Airports | Org.: | 302050 | Description: | Siskiyou |
| Account: | 542700 |  | Description: | Federal Other |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | 5230-302050-761110 Land & Improvements,5230-302050-723100 Administration |
|       |
| **Recommended Motion:** |
| Recommend the BOS ratify the grant applications and adopt resolution authorizing the County Administrator to execute any documents necessary to obtain financial assistance with the FAA Airport Improvement Program grants on behalf of the County of Siskiyou for the Siskiyou County Airport PMMP & ALP. Authorize staff to receive the funding for the PMMP & ALP and to apply and accept State Match Grants. Authorize the auditor's staff to establish the budget. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021