***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **n/a** | **Meeting Date:** | **9/6/22** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sherry Lawson - Admininistration** | **Phone:** | **842-8024** |
| **Address:** | **1312 Fairlane Rd, Ste 1, Yreka CA 96097** |
| **Person Appearing/Title:** | **Sherry Lawson - Deputy CAO & Angela Davis - County Administrator** |
| **Subject/Summary of Issue:** |
| The Siskiyou County Jail has an emergency need to hire a contractor who can immediately take over food service operations at the jail. Elior, Inc dba Summit Food Services, LLC is one of the nation's largest corrections-focused food services providers, serving all types of correctional facilities, including statewide operations and metropolitan correctional facilities. They are able to provide Siskiyou County the tools are resources necessary to address the unique needs and requirements of our correctional facility. Administration reached to seven vendors who provide similar services and Summit was the only vendor who responded and would provide service to Siskiyou County.The County is requesting an emergency six-month contract with Summit and possible extension of services after a re-evaluation of the six-month agreement. Term September 1, 2022 thru March 1, 2023. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $225,000 |  |  |  |  |
| Fund:  | 1002 |  | Description: | Sheriff | Org.: | 203010 | Description: | County Jail |
| Account: | 723000 |  | Description: | Prof./Special |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Approve agreement between the Siskiyou County Jail and Elior, Inc. dba Summit Food Service, LLC for kitchen operation services at the Siskiyou County Jail. Term September 1, 2022 thru March 1,2023. Authroize the Board Chair to execute the Agreement.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021