

RESOLUTION OF THE SISKIYOU COUNTY BOARD OF SUPERVISORS
UPDATING THE CONFLICT OF INTEREST CODE AND DESIGNATING MEMBERS
AND EMPLOYEES IN ALL COUNTY DEPARTMENTS, SPECIAL DISTRICTS AND
SCHOOL DISTRICTS

WHEREAS, the Political Reform Act, Government code Section 81000. et seq., requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation, 2 Cal. Code of Regs. Section 18730 which contains the terms of a standard conflict of interest code. It can be incorporated by reference and may be amended by the Fair Political Practices Commission after public notice and hearings to conform to amendments in the Political Reform Act. Therefore, the terms of 2 Cal. Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference and, along with the attached Exhibit A and Exhibit B in which members and employees are designated and disclosure categories are set forth, constitute the Conflict of Interest Code of the County of Siskiyou, and;

WHEREAS, designated employees shall file their statements with the Siskiyou County Clerk, 311 Fourth St., Rm. 201 Yreka CA 96097 who will make the statements available for public inspection and reproduction (Gov. Code Section 81008). Statements for all designated employees will be retained by the Siskiyou County Clerk, and;

WHEREAS, all annual Conflict of Interest forms shall be filed by April 1 of each year, and;

WHEREAS, the County of Siskiyou departments, special districts, and school districts, have adopted Conflict of Interest Codes for all designated employees, officers and boards in the county, and;

WHEREAS, the County Clerk, as Filing Officer, is required by Government Code Section 87306.5 to update these codes.

NOW, THEREFORE, BE IT RESOLVED by the Siskiyou County Board of Supervisors that the Conflict of Interest Code, the positions designated and required to be filed (Exhibit A), and the disclosure required for these Positions (Exhibit B), for all county departments, special districts, and school districts, is updated and attached hereto and made a part of this resolution.

The foregoing resolution was adopted at a regular meeting of the Board of Supervisors of the County of Siskiyou, State of California, held on the 6th day of September 2022, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:
LAURA BYNUM, COUNTY CLERK

Brandon Criss, Chair

BY: _____
Deputy

Siskiyou County Conflict of Interest Code

Amended September 6, 2022

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All annual Conflict of Interest forms shall be filed by April 1 of each year.

The following positions are designated to file a Conflict of Interest Statement; any consultant as defined by two California Code of Regulations 18700(b)(2), OR, any consultant who serves in a staff capacity and in that capacity performs the same or substantially all the same duties for the agency that would otherwise be performed by an individual holding a position specified in the agency's Conflict of Interest Code. Unless specified below a consultant is required to file a full disclosure.

Exhibit A - Designated Positions

County Commissions	Positions	Disclosure Category
Air Pollution Control District Board	Members	I
Air Pollution Control District Hearing Board	Members	I
Airport Land Use Commission	Members	I
Assessment Appeals Board	Members, Alternates	I
Collier Interpretive & Info. Center, JPA	Members, President	I
Grand Jury	Members	III
In Home Support Services Authority	Board of Supervisors	I
Local Agency Formation Commission (LAFCO)	Executive Officer, Deputy Executive Officer, Members, Alternate Members, Senior LAFCO Staff	I
Siskiyou Community Serviced Council (designated County Child Abuse Prevention Council)	Members	I
Siskiyou County Children & Families First Comm.	Members, Executive Director	I
Siskiyou County Flood Control & Conservation District	Board of Supervisors	I
Siskiyou County Power Authority	Board of Supervisors	I
Siskiyou County Regional Solid Waste Agency JPA	Members, Alternates, Supervisor, Sup. Alt.	I

County Departments	Positions	Disclosure Category
Agriculture Department	Agricultural Commissioner Sr. Deputy Agricultural Commissioner, Air Pollution Control Officer Assistant Air Pollution Control Officer	I
Assessor-Recorder	Assessor-Recorder, Assistant Assessor-Recorder, Deputy Assessor-Recorder, Senior Specialist Appraiser, Senior Appraiser, Appraiser, Recording Supervisor	I
Auditor-Controller	Auditor-Controller, Assistant Auditor-Controller, Payroll/Accountant Supervisor, Sr. Accounting Analyst	I
Siskiyou Modoc Regional Department of Child Support Services	Child Support Director, Assistant Director/Chief Attorney, Attorney I, II, III, IV	I
County Administrative Office	Deputy County Administrator-Chief Financial Officer, Deputy County Administrator- Personnel and Risk Management, Deputy County Administrator-Policy, Procurement and Natural Resources Officer, Director of Emergency Services, Fiscal Administrator, Contractor, Information Technology	I
Community Development Department	Director of Community Development, Deputy Director of Planning, Sr. Planner, Code Enforcement Officer, Deputy Director of Environmental Health, Deputy Director of Building/Chief Building Inspector, Building Inspector I, II, III, Department Fiscal Officer	I
County Clerk/Registrar of Voters	County Clerk, Assistant County Clerk	I
County Counsel	Assistant County Counsel, Deputy County Counsel I, II, III, IV	I
District Attorney	Assistant District Attorney, Chief Deputy District Attorney, Deputy District Attorney I, II, III, IV, District Attorney Chief Investigator, Supervising District Attorney Investigator, District Attorney Investigator, Administrative Services Manager, Extra-Help Deputy District Attorney	I

County Departments	Positions	Disclosure Category
General Services	Director of General Services, General Service Manager, Transportation Services Manager, Recycling/Grant Coordinator Solid Waste & Flood Control Supervisor	I I I I I
Health and Human Services Agency Public Health Division	Director of Compliance, Fiscal and Substance Use Disorder (SUD) Services, Director of Public Health Division, Deputy Director of Public Health Division, Program Coordinator, Program Manager, Public Health Officer	I
Health and Human Services Agency Behavioral Health Services	Director, Health and Human Services Director of Behavioral Health Division Clinical Director of Behavioral Health Deputy Director of Behavioral Health Alcohol and Drug Administrator Administrative Services Manager Mental Health Services Act Coordinator	I I I I I I
Health and Human Services Agency Social Services Division	Director of Social Services Division, Deputy Director of Social Services Division, Deputy Public Guardian/Conservator, Deputy Director of Admin. Services Division	I
Library	County Librarian	I
Museum	Museum Director	I
Probation	Chief Probation Officer, Assistant Chief Probation Officer, Deputy Chief Probation Officer, Superintendent, Juvenile Hall Superintendent	I I II II II
Public Defender	Public Defender, Assistant Public Defender, Deputy Public Defender I, II, III, IV, Public Defender Investigator, Administrative Services Manager	I

Public Works	Director of Public Works/Road Commissioner, Deputy Director of Road/Bridge Services Fleet Coordinator Administrative Services Manager, Road Maintenance Supervisor Bridge Maintenance Supervisor Sr. Heavy Equipment Mechanic Automotive Services Manager, Stores Manager, Civil Engineer Assistant, Environmental Compliance Specialist,	I I I I I I I I I II
Sheriff/Coroner	Sheriff-Coroner, Undersheriff Captain Lieutenant Veterans Services Officer, Administrative Services Manager II	I II II I I
Treasurer/Tax Collector	Assistant Treasurer-Tax Collector	I

¹ Disclosure Categories are described in Exhibit "B."

¹ Consultants are, as a general rule, subject to Disclosure Category I. However, County Counsel may determine in writing that a particular Consultant is not required to fully comply with the disclosure requirement of Disclosure Category I. (See Exhibit "B," Disclosure Category I.)

County Special District Governing Boards	Positions	Disclosure Category
Cemetery Districts		
Etna	Governing Board Members	III
Fort Jones	Governing Board Members	III
Happy Camp	Governing Board Members	III
Henley-Hornbrook	Governing Board Members	III
Lakeview	Governing Board Members	III
Picard	Governing Board Members	III
Shasta Valley	Office Manager/Board Secretary Grounds Administrator Governing Board Members	III
Community Service Districts		
Happy Camp	Directors	I
Hornbrook	General Manager, Directors	I
Lake Shastina	Governing Board Members, General Manager, Police Chief Fire Chief, Public Works Supervisor, Attorney	I
McCloud	Police Chief, Fire Chief, Public Works Supervisor, Governing Board Members, General Manager, Finance Officer/ Treasurer, District Legal Counsel, District Secretary	I
Tennant	Governing Board Members	I
Fire Protection Districts		
Butte Valley	Governing Board Members	I
Copco Lake	Governing Board Members	I
Dunsmuir	Chairman, Co Chairman, Governing Board Members	I
Gazelle	Governing Board Members	I
Grenada	Governing Board Members	I
Happy Camp	Governing Board Members	I
Hornbrook	Directors	I
Mayten	Governing Board Members, Fire Chief	I

Montague	Governing Board Members, Secretary to the Board	1
Mt Shasta	Governing Board Members, Fire Chief	1
Scott Valley	Governing Board Members	1
South Yreka	Governing Board Members, Department Chief	1
Irrigation Districts		
Big Springs	Governing Board Members, Treasurer Collector, Assessor, Ditch Tender	1
Butte Valley	Governing Board Members	1
Grenada	Governing Board Members	1
Scott Valley	Governing Board Members	1
Recreation & Park Districts		
Dunsmuir	Governing Board Members, District Administrator	1
Mt Shasta	Governing Board Members, District Administrator, Administrative Assistant	1
Weed	Governing Board Members, District Administrator	1
Resource Conservation Districts		
Shasta Valley	Governing Board Members, District Administrator	1
Siskiyou	Governing Board Members, District Manager	1
Sanitary Districts		
Grenada	Governing Board Members	1
Happy Camp	Directors	1
Water Districts		
Callahan	Governing Board Members	1
Montague Water Conservation	Governing Board Members, Office Manager, Operations Manager	1
Sawyers Bar County	Governing Board Members	1

Scott Valley/Shasta Valley Water Master	Governing Board Members, Executive Director, Deputy Watermaster, Consultants	I
County Office of Education & School Districts	Positions	Disclosure Category
Siskiyou County Board of Education	Trustees, Area I, II, III, IV, V, VI, VII	I
Siskiyou County Superintendent of School	Superintendent, Assistant Superintendent, Associate Superintendent Business Services	I
Big Springs Elementary	Governing Board Members, District Superintendent	I
Bogus Elementary	Governing Board Members	I
Butteville Elementary	Governing Board Members, Superintendent/Principal	I
Delphic Elementary	Governing Board Members, Superintendent	I
Dunsmuir Elementary	Governing Board Members, Superintendent	I
Forks of Salmon Elementary	Governing Board Members	I
Gazelle Elementary	Governing Board Members, Superintendent	I
Grenada Elementary	Governing Board Members Superintendent/Principal, Business Manager	I
Happy Camp Union Elementary	Governing Board Members Superintendent/Principal, Administrative Assistant	I
Hornbrook Elementary	Governing Board Members, Superintendent	I
Junction Elementary	Governing Board Members	I
Klamath River Union Elementary	Governing Board Members	I
Little Shasta Elementary	Governing Board Members, Superintendent	I
Montague Elementary	Governing Board Members, Superintendent/Principal	I
Mt. Shasta Union Elementary	Governing Board Members, District Superintendent	I

County Office of Education & School Districts	Positions	Disclosure Category
Weed Union Elementary	Governing Board Members, District Superintendent	I
Willow Creek Elementary	Governing Board Members, District Superintendent	I
Yreka Union Elementary	Governing Board Members, Superintendent, Chief Business Official	I
Butte Valley Unified	Governing Board Members Superintendent/Principal	I
Scott Valley Unified	Governing Board Members, Superintendent	I
Siskiyou Union High	Governing Board Members, District Superintendent	I
Yreka Union High	Governing Board Members, Superintendent	I

Note:

The following positions are not designated by the Siskiyou County Conflict of Interest Code because they are subject to Article 2, Chapter 7, Title 9 (commencing with Section 87200) of the Government Code and file Statements of Economic Interests directly with the Siskiyou County Clerk.

- Member of the Board of Supervisors
- Siskiyou County Power Authority Board
- Members Siskiyou County Flood Control District Board Members
- County Executive Officer (County Administrative Officer)
- County Counsel
- District Attorney
- Planning Commissioners
- Treasurer-Tax Collector
- Members, CSA 3
- Members, CSA 4
- Members, CSA 5

The following is a description of the required filing disclosures:

Category I

Full Disclosure - The employee/official designated in Exhibit A herein shall complete all schedules, investments and business positions, interests in real property, and income.

Category II

The employee/official designated in Exhibit A herein shall disclose investments and business positions in, and income from any source which, within the last two (2) years, has contracted with the designated employee/official department to provide services, supplies, materials, machinery or equipment, or is the beneficiary of services of the department, or is subject to the regulatory permits or licensing authority of the department.

Category III

Each employee/official designated in Exhibit A, shall disclose interest in real property located within the jurisdiction of this district. Personal residence is exempt from disclosure.

Each employee/official designated in Exhibit A above shall disclose investments and business positions in and income from any source which, within the last two (2) years, has contracted with the district to provide services, supplies, materials, machinery or equipment.

2022 Siskiyou County Conflict of Interest

Summary of Changes

Department	Current COIC	Request to Change
County Administration	Assistant County Administrator, Deputy Director of Emergency Services, Fiscal Administrator, Contractor-Information Technology, Personnel/Risk Manager	Delete: Assistant County Administrator Delete: Personnel/Risk Manager Add: Deputy County Administrator-Chief Financial Officer Add: Deputy County Administrator-Personnel and Risk Management Add: Deputy County Administrator-Policy, Procurement and Natural Resources Officer
Health and Human Services-Behavioral Health Division	Director, Health and Human Services, Director of Behavioral Health Division, Alcohol and Drug Administrator, Deputy Director of Behavioral Health	Add: Clinical Director of Behavioral Health Add: Administrative Services Manager Add: Mental Health Services Act Coordinator
Sheriff	Sheriff-Coroner, Captain, Lieutenant, Veteran's Services Officer, Admin Services Manager	Add: Undersheriff
District Attorney	Assistant District Attorney, Deputy District Attorney I, II, III, IV, District Attorney Chief Investigator, Supervising District Attorney Investigator, District Attorney Investigator, Extra-Help Deputy District Attorney	Add: Chief Deputy District Attorney Add: Administrative Services Manager
Public Defender	Public Defender, Assistant Public Defender, Deputy Public Defender I, II, III, IV, Public Defender Investigator	Add: Administrative Services Manager
Health and Human Services-Public Health Division	Director of Public Health, Public Health Officer	Add: Deputy Director of Public Health Add: Program Manager

Local Agency Formation Commission (LAFCO)	Members, Alternates, Executive Director, Executive Officer, Senior LAFCO Staff Governing Board Members	Add: Deputy Executive Officer Delete: Executive Director
McCloud Community Services District	Police Chief, Fire Chief, Public Works Supervisor, Governing Board Members, General Manager, Finance Officer/ Treasurer, District Legal Counsel	Add: District Secretary
Shasta Valley Cemetery District	Governing Board Members	Add: Office Manager/Board Secretary Add: Grounds Administrator

2022 /Biennial Worksheets

NOT returned

County Commissions

Ag Commissioner/Weights & Measures
Airport Land Use Commission
Grand Jury
Air Pollution Control District
Air Pollution Control District Hearing Board
Collier Interpretive & Info. Center, JPA
In Home Support Services
Office of the Hearing Officer
Siskiyou Community Services Council (designated County Child Abuse Prevention Council)
Siskiyou County Children & Families First Comm.
Siskiyou County Flood Control & Conservation District
Siskiyou County Power Authority
Siskiyou County Regional Solid Waste Agency JPA

County Departments

Agriculture Department	Jim Smith
Community Development Department	Rick Dean
Probation	Mike Coley
Public Works	Thomas Deany

Special Districts

Cemetery Districts

Fort Jones
Happy Camp
Henley-Hornbrook
Lakeview
Picard

Community Service Districts

Happy Camp
Hornbrook
Lake Shastina
Tennant

Rec and Park Districts

Weed Rec and Park

Fire Protection Districts

Copco Lake
Dunsmuir
Gazelle
Grenada
Happy Camp
Hornbrook
Mayten
Montague

Irrigation Districts

Grenada
Scott Valley

Resource Conservation Districts

Shasta Valley
Siskiyou

Sanitary Districts

Grenada

Water Districts

Callahan

Sawyers Bar

School Districts

Big Springs Elementary

Butteville Elementary

Butte Valley Unified

Delphic Elementary

Dunsmuir Elementary

Forks of Salmon Elementary

Gazelle Elementary

Grenada Elementary

Happy Camp Union Elementary

Hornbrook Elementary

Junction Elementary

Klamath River Union Elementary

Montague Elementary

Mt. Shasta Union Elementary

Seiad Elementary

Siskiyou Union High

Weed Union Elementary

Willow Creek Elementary

Yreka Union Elementary

Yreka Union High