***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **September 6, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Debbie Pimentel/Probation** | **Phone:** | **Ext 8884** |
| **Address:** | **805 Juvenile Lane**  |
| **Person Appearing/Title:** | **Michael Coley/Chief Probatoin Officer**  |
| **Subject/Summary of Issue:** |
| The Machine Cleaning provides janitoral services at the Adult and Juvenile facilities. Term of contract is July 1, 2022, through June 30, 2024, for a tota l not to exceed $ 70,440.00.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $70,440 |  |  |  |  |
| Fund:  | 1001/2101 |  | Description: | General Fund | Org.: | 203050/ 203101 | Description: | Probation/CCP |
| Account: | 714000 |  | Description: | Household |  |
| Activity Code:  | 1020 |  | Description: |       |  |
| Local Preference: YES [x]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Originally through the bidding process, extending term of the current contract |
|       |
| Additional Information: | 1001-203050-714000/ 2101-203101-714000 |
|       |
| **Recommended Motion:** |
| Approve Second Addendum to the contract withThe Machine Cleaning, LLC for janitorial services. Total not to exceed $70,440.00 for the term of July 1, 2022, through June 30, 2024.. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021