***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **8/2/22** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Courtney Greenley/Sheriff** | **Phone:** | **530-842-8326** |
| **Address:** | **305 Butte Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Jeremiah LaRue/Sheriff-Coroner** |
| **Subject/Summary of Issue:** |
| The Sheriff's Office would like to update the allowable expenses to the accounts listed below for flexibility. A copy of the previously approved Agenda and Minute Order is included for comparison.Search & Rescue (1003-202228): Deposit location for all donations and fundraising proceeds Sheriff (1002-202010) and Search & Rescue (1003-202228): County employee per-diem, county employee training, maintenance of County owned vehicles, publications, cost of fundraising rentals or fees, utilities for their county owned facility, equipment/ tools/software to be owned by the County, mutual law enforcement-type aid mileage reimbursement requests at the state rate, volunteer trainings, out of town lodging for volunteers, volunteer uniforms and or safety-appearel, volunteer per-diem if attending a County sponsored training, and volunteer meals.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  | 1003 |  | Description: | SHERIFF DISCR | Org.: | 202228 | Description: | SHERIFF |
| Account: |       |  | Description: |       |  |
| Activity Code:  | 125 |  | Description: | SAR |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Activity Code 125 will be used in both 1002-202010 and 1003-202228 in order to track annual  |
| annual spending in each account |
| **Recommended Motion:** |
| Approve the changes requested for expense seperation between the Search & Rescue discretionary fund vs the Sheriff's Budget. Allow the department to pay expenses related to Search & Rescue from either fund when deemed appropriate.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021