***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth Street, Room 201*

*Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **x** |  | **Time Requested:** | **5 min** | **Meeting Date:** | **July 12, 2022** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street, Room 201 Yreka CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk** |
| **Subject/Summary of Issue:** |
| Appointment of one member to the unscheduled vacancy on the Modoc Siskiyou Community Action Agency Board of Directors, due to Lowell Pratt’s resignation. This is for a term ending December 31, 2023.The purpose of this board is to provide an avenue for the participation of local government, private organizations, and private citizens of the community in serving the needs of the disadvantaged members of Modoc and Siskiyou counties. The Notice of Scheduled Vacancy was posted at the Siskiyou County Government Center, the County’s website and Library branches. A Press Release was sent to the Siskiyou Daily, Southern Siskiyou News and Yreka News.At the time the agenda worksheet was created, the Clerk’s Office had not received any letters of interest in serving. |
| **Financial Impact:** |
| **NO** | x | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Appoint one member to the unscheduled vacancy on the Modoc Siskiyou Community Action Agency (MSCAA) Board of Directors for a term ending December 31, 2023. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 8/26/19