# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
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| **Regular** | | |  | | | |  | **Time Requested:** | | | | | | **5 minutes** | | | | | | **Meeting Date:** | | | | **June 14, 2022** | | | | |
| ***OR*** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Consent** | | | |  | | |  | | | | | | | | | | | | | | | | | | | | | |
| **Contact Person/Department:** | | | | | | | | | | | | | **Rick Dean** | | | | | | | | | | | **Phone:** | | **841-2113** | | |
| **Address:** | | | | | **806 South Main Street** | | | | | | | | | | | | | | | | | | | | | | | |
| **Person Appearing/Title:** | | | | | | | | | | **Community Development, Director** | | | | | | | | | | | | | | | | | | |
| **Subject/Summary of Issue:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Community Development Department Director respectfully requests the Siskiyou County Board of Supervisors review for approval the proposed Planning Division fee schedule ordinance with changes made as directed by the BOS during the April 5, 2022 Board meeting. Modification of subsection (n) of the Planning Division Application fees designated by Article 16 of Siskiyou County Code will be changed to add “Mitigated Negative Declaration” to the current Negative Declaration project designation. Additionally, the implementation details line item (11) “The Administrative Fee is based on the total actual costs. Prior to work, a deposit in the amount of the contract/anticipated total costs shall be deposited with the County” will be added, and also allow for the contracted cost plus a 10% administrative fee.  Implementation detail line item (9) regarding annual operation fee for SMARA mine sites has been updated to reflect new code changes | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Financial Impact:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **NO** |  | *Describe why no financial impact:* Financial impact will be positive to the Planning Department; result will be a reduction in expenses for contract services. | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **YES** |  | *Describe impact by indicating amount budgeted and funding source below:* | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Amount: | | | | | | |  | | | |  |  | | |  | | |  | | | | | | | | | | |
| Fund: | | | | | | |  | | | |  | Description: | | |  | | | Org.: | | |  | | Description: | | | |  | |
| Account: | | | | | | |  | | | |  | Description: | | |  | | |  | | | | | | | | | | |
| Activity Code: | | | | | | |  | | | |  | Description: | | |  | | |  | | | | | | | | | | |
| Local Preference: YES  NO | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| For Contracts – *Explain how vendor was selected:* | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Additional Information: | | | | | | | | |  | | | | | | | | | | | | | | | | | | | |
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| **Recommended Motion:** | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **I move to take the following actions:**   1. Introduce, waive, and approve the first reading of an ordinance amending the Planning Fee Schedule, Article 16 Application Fees; and 2. Direct clerk to publish public hearing notices per Government Codes 66016, 66018, and 6062a, and to schedule the second reading for the July 5, 2022 Board of Supervisors meeting. | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| **Reviewed as recommended by policy:** | | | | | | | | | | | | | | | |  | ***Special Requests*:** | | | | | | | | | | | |
| County Counsel | | | | | |  | | | | | | | | | |
| *Certified Minute Order(s)* | | | | |  | | | *Quantity:* | | |  |
| Auditor | | | | | |  | | | | | | | | | |
|  | | |  | | | |
| Personnel | | | | | |  | | | | | | | | | | *Other:* | |  | | | | | | | | | |
| CAO | | | | | |  | | | | | | | | | |  | | | | | | | | | | | |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15