***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **7/5/22** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Courtney Greenley** | **Phone:** | **530-842-8326** |
| **Address:** | **305 Butte Street, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Jeremiah LaRue, Sheriff-Coroner** |
| **Subject/Summary of Issue:** |
| Contract between Cordico and Siskiyou County Sheriff's Office for pre-employment screening and employee evaluations for both Sheriff and Jail. It is a rate agreement per the attached Exhibits "A" and "B" scope of service not to exceed the amount appropriated by the board of Supervisors. The contract covers the period of July 1, 2022 through June 30, 2025 |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $.01 |  |  |  |  |
| Fund:  | 1002 |  | Description: | Sheriff | Org.: | 202010 | Description: | Sheriff |
| Account: | 723000 |  | Description: | Prof Servies |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Jail accounting 1002-203010-723000 |
|       |
| **Recommended Motion:** |
| Approve and authorize Board Chair to sign Contract between Cordico and Siskiyou County Sheriff's Office. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021