***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **1 Min** | **Meeting Date:** | **May 3, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Anna Hendricks, County Administration** | **Phone:** | **842-8003** |
| **Address:** | **1312 Fairlane Road, Suite 1** |
| **Person Appearing/Title:** | **Elizabeth Nielsen, Deputy CAO** |
| **Subject/Summary of Issue:** |
| This letter was needed by the Montague Water Conservation District (MWCD) prior to the date of this public Board meeting; therefore, it was signed by the Board Chair and is now being requested for ratification by the Board.MWCD is applying for grant funding to support the Parks Creek Diversion Improvement Project. If funded, this project results in fish passage and fish protection with a compliant fish screen and diversion infrastructure which will allow MWCD to contribute additional instream flows to Parks Creek during critical life stages per the upper Parks Creek Flow Schedule developed within the SHA process.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Staff respectfully requests that the Board ratify the letter.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021