***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **n/a** | **Meeting Date:** | **May 3, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Chris Forrester, CAO** | **Phone:** | **530-842-8005** |
| **Address:** | **1312 Fairlane Road, Ste 1, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Melissa Cummins,**  |
| **Subject/Summary of Issue:** |
| Staff is requesting a first addendum to Liebert Cassidy Whitmore Professionals Service Agreement, increasing the amount of compensation by $200,000 for a total NTE of $350,000 for the term of the agreement June 30, 2024. The increase in compensation is due to the complexities and unanticipated time involved in negotiating and preparing the Memorandum of Understanding between the County and several bargaining units |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 200000.00 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 101030 | Description: | Co.Admin. |
| Account: | 723000 |  | Description: | Professional Svc |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | $50,000.00 FY 2021/22, $75,000.00 FY 2022/23, $75,000.00 2023/24 |
|       |
| **Recommended Motion:** |
| Approve the First Addendum to the Liebert Cassidy Whitmore agreement increasing compensation $200,000.00 for a total NTE $350,000.00 through the term of the agreement, June 30, 2024. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021