***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St. Room 201, Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **5/03/2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis, Public Health Director** | **Phone:** | **841-2140** |
| **Address:** | **810 S Main Street, Yreka CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis, Public Health Director** |
| **Subject/Summary of Issue:** |
| Siskiyou County Health and Human Services Agency - Public Health Division is respectfully requesting permission to approve the Contract For Services with Community Initiatives for Collective Impact regarding the California Tobacco Control Program (CTCP). Contractor will provide Tobacco activities and program related information required for the California Department of Public Health. Contract not to exceed the amount of Twenty One Thousand Eight Hundred Forty Dollars ($21,840.00) for FY 2022/2023, not to exceed the amount of Twenty One Thousand Eight Hundred Forty Dollars ($21,840.00) for FY 2023/2024, and not to exceed the amount of Twenty One Thousand Eight Hundred Forty Dollars ($21,840.00) for FY 2024/2025, for the term of July 1, 2022 through June 30, 2025, with the total amount of the Contract not to exceed Sixty Five Thousand Five Hundred Twenty Dollars ($65,520.00). |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*  |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $65,520 |  |  |  |  |
| Fund:  | 2108 |  | Description: | Tobacco | Org.: | 401060 | Description: | Tobacco  |
| Account: | 723000 |  | Description: | PROF SERVICES |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* N/A |
|       |
| Additional Information: | Fiscal Year (FY) 22/23 $21,840.00; FY 23/24 $21,840.00; FY 24/25 $21,840.00 for a total amount of $65,520.00. |
|  |
| **Recommended Motion:** |
| “Recommend that the Board of Supervisors approve and authorize the Chair to sign the Contract for Services between Siskiyou County Health and Human Services Agency – Public Health Division and Community Initiatives for Collective Impact for the term of the contract through June 30, 2025.” |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |  |
| *Certified Minute Order(s)* |  | *Quantity:* | 2 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* | 1 original signed copy of contract for Contractor, 2 copies of contract for Siskiyou County |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15