



# Correctional Deputy Trainee

Class Code:  
4926

Bargaining Unit: Correctional Officers

COUNTY OF SISKIYOU  
Established Date: Apr 24, 2022  
Revision Date: Apr 9, 2022

## SALARY RANGE

\$18.30 - \$22.25 Hourly  
\$1,464.24 - \$1,779.76 Biweekly  
\$3,172.52 - \$3,856.15 Monthly  
\$38,070.24 - \$46,273.76 Annually

## DESCRIPTION:

***The County of Siskiyou is an Affirmative Action/Equal Opportunity Employer  
We welcome applicants of any race, religion, or ancestry.***

Under supervision, to work in a training capacity, learning to supervise inmates at the County Detention Facility and maintain Facility security; to learn procedures and methods for the care, custody, and confinement of inmates; to oversee work details and leisure activities; and to do related work as required.

### **Distinguishing Characteristics:**

This is the entry and training level in the Correctional Deputy class series. Incumbents work in a learning capacity performing Correctional Deputy duties related to the care, custody, and confinement of inmates at the County Detention Facility. Incumbents may also learn bailiff functions. This class is distinguished from Correctional Deputy by the fact that Correctional Deputy incumbents are expected to be fully trained and capable of performing assignments with minimal guidance and supervision.

A Correctional Deputy Trainee may be promoted to Correctional Deputy after demonstration of sufficient skills and knowledge and sound work habits, and the successful completion of the arrest and firearms training required for peace officers pursuant to subdivision (a) of Penal Code section 832, and within 120 days after the date of employment, completion of the training required by the Board of Corrections for custodial personnel pursuant to Penal Code Section 6035, and the training required for custodial personnel of local detention facilities pursuant to Division 1 (commencing with Section 100) of Title 15 of the California Code of Regulations.

Correctional Deputies for the County of Siskiyou have peace officer status only as described in Section 830.1(c) of the California Penal Code. Employees in the Correctional Deputy class series may not exercise the powers of a peace officer until successful completion of the arrest and firearms training required pursuant to subdivision (a) of Penal Code section 832. If they have not completed, within 120 days after the date of employment, the training required by the Board of Corrections for custodial personnel pursuant to Penal Code Section 6035, and the training required for custodial personnel of local detention facilities pursuant to Division 1 (commencing with Section 100) of Title 15 of the California Code of Regulations, they may not exercise the powers of a peace officer after the 120th day of employment.

**Reports to:**

Correctional Sergeant, Jail Lieutenant, or Jail Captain.

**Classifications Supervised:**

This is not a supervisory class.

## **TYPICAL QUALIFICATIONS:**

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the required knowledge and abilities would be:

Previous work experience with a correctional system is highly desirable.

## **SUPPLEMENTAL INFORMATION:**

**Typical Physical Requirements:**

Sit for extended periods; frequently stand and walk; climb stairs and ladders; maintain mental alertness during periods of inactivity; ability to stoop, kneel, and bend over; sufficient manual dexterity and eye-hand coordination; lift and move objects weighing in excess of 100 pounds with assistance; physical ability to sustain extra physical effort for a substantial period of time and restrain prisoners; corrected hearing and vision to normal range; verbal communication; use of office equipment, including computer, telephone, calculator, copiers, and FAX.

**Typical Working Requirements:**

Work is performed in an office and outdoor environments; work is performed in a variety of temperatures and weather conditions; unusual exposure to life threatening situations; continuous contact with inmates, other staff and the public.

## **SPECIAL REQUIREMENTS:**

Must be eighteen (18) years old and a citizen of the United States; if a permanent resident alien, must obtain citizenship within three years from date of employment.

Must pass a pre-employment/pre-duty drug screening test and medical examination.

Must not have been convicted of any felony.

Completion of a Basic Jail Operations Course approved by S.T.C. must be accomplished within 12 months of initial employment. Weapons qualifications and use are essential qualifications. Officers are required to continue to maintain proficiency in weapons use as a condition of continued employment as a Correctional Officer.

Ability to complete P. C. 832 Training within one year of employment.

Possession of an appropriate and valid driver's license.

## **KNOWLEDGE OF::**

- Basic knowledge of correctional procedures and inmate control problems.
- Good public relations techniques.
- First aid methods and techniques.

## **ABILITY TO::**

- Learn the purposes, methods, and procedures for the care and custody of inmates at the Siskiyou County Detention Facility.
- Learn to perform a variety of corrections work.
- Read, understand, and interpret laws and regulations regarding operation of the County Detention Facility and the care and custody of inmates.
- Learn bailiff responsibilities and duties if assigned.
- Gather and organize data and information.
- Interview and secure information from people.
- Make independent judgments and adopt quick, effective, and responsible courses of action during emergencies.
- Prepare clear, comprehensive reports.
- Meet standards of adequate physical stature, endurance, and agility.
- Learn technical and tactical proficiency in the use and care of firearms if necessary.