***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St, Room 201, Yreka, CA 96097 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **04/19/2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Shelly Davis, Director Public Health Division** | **Phone:** | **530-841-2140** |
| **Address:** |  **810 S. Main St. Yreka, CA 96097** |
| **Person Appearing/Title:** | **Shelly Davis, Director Public Health Division** |
| **Subject/Summary of Issue:** |
| The Siskiyou County Health & Human Services Agency, Public Health Division is respectfully requesting approval for the Resolution for another three year contract term with CA Department of Public Health for the administration and operation of the Siskiyou County Women, Infants and Children Program (WIC). The term of the contract is October 1, 2022 through September 30, 2025. Revenue is received following submission to CDPH State WIC by a quarterly administrative expenditure claim. WIC is 100% federally funded and Siskiyou County WIC caseload based allocation is $2,112,954.00 for the FFY 22-25 fiscal contract term.    |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $704,318 per year |  |  |  |  |
| Fund:  | 2121 |  | Description: | Public Health | Org.: | 401090 | Description: | Women, Infants & Children |
| Account: | 542200 |  | Description: | Health Administration |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* Department used incorrect budget figures, they have confirmed they will bill actuals. |
|  |
| Additional Information: | Federal Fiscal Year-FFY 22-23 $704,318, FFY 23-24 $704,318, FFY 24-25 $704,318 |
| **TOTAL for 3 Fiscal years = $2,112,954.00**  |
| **Recommended Motion:** |
| "Recommend that the Board of Supervisors approve the Resolution for another Three (3) year contract between the California Department of Public Health and Siskiyou County Health and Human Services Agency, Public Health Division and authorize the CAO to sign Standard Agreement Amendment (STD 213) and authorize the Auditor to establish budget appropriation." |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* | x | *Quantity:* | 3 |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* | Please return 3 originals to Angela Zambrano-Ford  |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15