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**Agency Information**

**1. Agency Information**

- a. Agency Name Siskiyou County Sheriff's Department
- b. Organizational Unit
- c. Address 305 Butte Street
- d. Address 2
- e. City Yreka      State CA      Zip 96097-3004
- f. Federal ID Number 94-6000537      Reference No.
- g. Agency fiscal year (beginning month and day) July-01
- h. Agency Type
 

<input type="radio"/> City	<input checked="" type="radio"/> County
<input type="radio"/> U.S. Forest Service	<input type="radio"/> U.S. Forest Service - Patrol District
<input type="radio"/> U.S. Bureau of Land Management	<input type="radio"/> Federal Agency
<input type="radio"/> Federally or State Recognized Native American Tribe	<input type="radio"/> Educational Institution
<input type="radio"/> Nonprofit Organization - 501(c)(3) status only	<input type="radio"/> State Agency
<input type="radio"/> District	<input type="radio"/> Certified Community Conservation Corps

**2. Project Information**

- a. Project Name General Application Requirements
- b. Is implementing agency same as Agency  Yes     No
- c. Implementing Agency Name
- d. Amount of Funds Requested \$78,568.00      Project Cost \$104,765.00

**Project Request(s) Summary**

#	Project Type	Project Title	Grant Request	Match	Total Project Cost
1	G22-03-68-L01	Law Enforcement	78,568	26,197	104,765

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**3. Contact**

a. Project Administrator

Name Ccortney Greenley  
Title Financial Officer  
Mailing Address 305 Butte St  
City Yreka State CA Zip 96097  
Telephone (530) 842-8326 Fax (530) 842-8356  
E-mail Address cgreenley@co.siskiyou.ca.us

b. Authorized Representative

Name Jeremiah LaRue, Sheriff-Coroner  
Title  
Mailing Address 305 Butte Street  
City Yreka State CA Zip 96097-3004  
Telephone (530) 598-4397 Fax  
E-mail Address jeremiah.larue@slsklyousheriff.org

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A. Location Map

Attachment Title	Attachment
	32933_0_194_OHV_Agency Location Map for 22-23 Application.pdf

### LOCATION MAP

APPLICATION YEAR:  
**2022-2023**

APPLICANT NAME:

**Siskiyou County Sheriff's Office**

**INSTRUCTIONS:** Click on the 'Applicant's Location' box and enter your agency's name in the box (deleting 'Applicant's Location'). Then click on the arrow and drag the arrow to point to your agency's general location (i.e., Headquarters, Field/District Office, etc.). Save the Location Map to your desktop or other appropriate location then click the 'Browse...' button in OLGA to attach the Location Map and enter a title in the 'Attachment Title' field (e.g., Location Map 2014/2015).



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**A. Equipment Inventory**

Has your agency acquired any Equipment from this Grants program that is still in use?    Yes    No

(This question applies to Equipment purchased with Grant funds and/or claimed as match.)

#	Item Description	Make	Model	Model Year	Vehicle Identification Number (VIN) or Serial Number	Project Agreement Number

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**PART 1 - HABITAT MANAGEMENT PROGRAM (HMP)**

**All Applicants submitting Projects involving Ground Disturbing Activities are subject to Habitat Management Program (HMP) requirements. The HMP must cover the combined Project Area of all proposed Projects with Ground Disturbing Activities.**

Applicants able to certify that none of the proposed activities listed in the Application contain any risk factors to special-status species and/or sensitive habitats shall submit only HMP Part 1. Applicants who cannot certify that the proposed activities listed in the Application do not contain any risk factors to special-status species and/or sensitive habitats shall submit HMP Parts 1 and 2 in accordance with 14 CCR Section 4E70.06.2.

1. Do any of proposed Projects involve Ground Disturbing Activities?  Yes     No  
(If you checked YES, complete Question # 2. If you checked NO, stop here)
  
2. Can the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, including the OHV Recreation directly facilitated by these activities, contain any risk factors to special-status species and/or sensitive habitats?  Yes     No  
(If you checked YES, complete Item #2. If you checked NO, stop here).

**ITEM #2**

Discuss the research and justification used to certify that the proposed Project does not contain any risk factors to special status species and/or sensitive habitats. To demonstrate that all special status species and sensitive habitat have been considered for evaluation within the HMP, Applicants are encouraged to attach a California Department of Fish and Wildlife (CDFW) California Natural Diversity Database (CNDDDB), United States Fish and Wildlife Service (USFWS) Information Planning and Consultation (IPaC), and USFWS National Wetland Inventory (NWI) record search for the proposed Project Area. The record searches ought to cover an appropriate buffer surrounding your proposed Project footprint(s).

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**PART 2 - DETERMINE THE NEED FOR FULL HABITAT MANAGEMENT PROGRAM (HMP)**

1. \*Do any of your proposed projects involve Ground Disturbing Activities? (If you checked YES, complete #2. If you checked NO, stop here.)  Yes     No
  
2. Did the Applicant certify that none of the proposed Projects with Ground Disturbing Activities, in areas open to legal OHV Recreation including the OHV Recreation directly facilitated by these activities, contain any risk factors to special-status species and/or sensitive habitats? (If you checked YES, stop here. If you checked NO, complete HMP Part 2 on the next page).  Yes     No

**PART 2 - HABITAT MANAGEMENT PROGRAM (HMP)**

Attachment Title	Attachment

**PART 2 - HABITAT MANAGEMENT PROGRAM (HMP) - Additional attachments (large size)**

- i. Attachment 1
- ii. Attachment 2
- iii. Attachment 3
- iv. Attachment 4
- v. Attachment 5

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**A. Public Notification Efforts**

(Check all that apply)

- Notice to interested person(s) (Enter date in mm/dd/yyyy format)
- Published on Applicant's website (Enter date in mm/dd/yyyy format)
- Published in local newspaper (Enter date in mm/dd/yyyy format)
- News release issued (Enter date in mm/dd/yyyy format)
- Public meeting(s)/hearing(s) held either in-person or virtual. (Enter date in mm/dd/yyyy format)

**B. Public Comments**

**C. Application Development as a result of Public Comments**

- a. Were changes made to the Application as a result of public comments?  Yes  No  
(If selected YES, complete item b. If selected NO, stop here.)
- b. Describe how public comments affected the Application



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**1. Applicant Certifications**

**A. General Conditions**

- A.  The Applicant hereby certifies, under the penalty of perjury, compliance with the following terms and conditions:
1. If the Project involves a Ground Disturbing Activity, the Applicant agrees to monitor the condition of soils and wildlife in the Project Area each year in order to determine whether the soil conservation standard adopted pursuant to Public Resource Code (PRC), Section 5090.35 and the HMP prepared pursuant to Section 5090.53(a) are being met.
  2. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the soil conservation standard adopted pursuant to PRC Section 5090.35 is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion, to repair and prevent accelerated erosion, until the same soil conservation standard adopted pursuant to PRC Section 5090.35 is met.
  3. If the Project involves a Ground Disturbing Activity, the Applicant agrees that, whenever the HMP prepared pursuant to PRC Section 5090.53(a) is not being met in any portion of a Project Area, the recipient shall close temporarily that noncompliant portion until the same HMP prepared pursuant to PRC Section 5090.53(a) is met.
  4. The Applicant agrees to enforce the registration of off-highway motor vehicles and the other provisions of Division 16.5 (commencing with Section 38000) of the Vehicle Code and to enforce the other applicable laws regarding the operation of off-highway motor vehicles.
  5. The Applicant agrees to cooperate with appropriate law enforcement entities to provide proper law enforcement at and around the Facility.
  6. The Applicant's Project is in accordance with local or federal plans and the strategic plan for OHV Recreation prepared by the OHMVR Division.

**B. Programmatic Conditions**

- B. **The Applicant must describe the following programmatic conditions:**
1. Identify the potential for the facility to reduce illegal and unauthorized OHV Recreation activities in the surrounding areas:
  2. Describe how the Applicant is meeting the operations and maintenance needs of any existing OHV Recreation Facility under its jurisdiction:

**C. Fee Collection**

Describe how fees collected pursuant to Section 38230 of the Vehicle Code (in-lieu funds) are utilized and whether the fees complement the Applicant's proposed Project:

**D. Compliance with PRC 5090.50(b)(1)(C)**

Projects within the O&M category that affect lands identified as inventoried roadless areas by the U.S. Forest Service, are compliant with PRC 5090.50(b)(1)(C).  Yes  No

**2. Governing Body Resolution**

Attachment Title	Attachment

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1. **Written Permission with Land Manager**

Attachment Title	Attachment

2. **Verification of Nonprofit 501(c)(3) Status**

Attachment Title	Attachment

3. **Nonprofit's IRS Form 990 or equivalent**

Attachment Title	Attachment

4. **Nonprofit Certification**

Attachment Title	Attachment

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### ITEM 1. Proposed Project

The Siskiyou County Sheriff's Office is requesting funds to initiate an OHV Program, with full policing powers, to patrol OHV Trails within Siskiyou County. The funding will allow for us to be a more consistent presence in these more secluded areas. Our deputies will enforce laws and regulations, educate the public on safe riding rules and practices, provide immediate first aid as needed, communicate with private landowners if concerns arise, and assist with any Search and Rescue operations in such areas. We plan to have any participating deputies complete the OHV Safety Training course prior to deploying.

The Siskiyou County Sheriff's Office is planning to purchase and seek reimbursement for a side by side, an enclosed trailer to store and transport the side by side, overtime costs incurred by our agency and miscellaneous indirect start-up costs. We anticipate the bulk of coverage to occur from May-September. Currently, we estimate to schedule 2 deputies for approximately 4 days per week for the dedicated months.

The estimated cost of our OHV Program for fiscal year 2022-2023 is \$104,765.00. The Siskiyou County Sheriff's Office is therefore requesting \$78,568.00 (75%) from the State OHV Program and will match \$26,197.00 (25%).

### ITEM 2. Project Coverage

The Siskiyou County Sheriff's Office plans to cover areas including but not limited to: Humbug Recreational Area, Juniper Flat, Gateway Trail and Deer Mountain.

- Humbug: 5 acres open riding, 14 miles of trails
- Juniper Flat: 48 acres, 3 miles of trails
- Gateway Trail: 10.7 current trails being expanded to 55.7 ([www.gatewaytrail.org](http://www.gatewaytrail.org))
- Deer Mountain: 13 miles of trails

The Sheriff's Office works closely with local police departments and the U.S. Forest Service who will also be patrolling these areas.

### ITEM 3. Describe the frequency of the patrols

The Siskiyou County Sheriff's Office plans to assign 2 deputies, 4 days per week during the months of May-September to patrol OHV Trails in Siskiyou County.

2 Deputies, 4 Days/Week, for 22 weeks = 1760 Hours of OHV Coverage

### ITEM 4. Deployment of Personnel

The Siskiyou County Sheriff's Office plans to put this additional patrolling in place to not only enhance the safety of those using the trails recreationally but to also eliminate the potential of illegal activity. We are concerned that off-highway trails are being utilized around the county to avoid being part of regular traffic stops or other violations. We are concerned there may be an increase in unapproved trails that impose a safety concern for the general public. The Siskiyou County Sheriff's Office wishes to ensure that all who participate in outdoor activities know we have a presence in the area, and have the ability to report to our department knowing we have the proper equipment on-hand to be on the trails and stop any unlawful activities.

It is ideal to deploy two deputies at a time, as opposed to one, due to the remote nature of some of these trails. With that in mind, we would prefer to acquire a 4-seated side by side in the event we need to assist getting a member of the public to safety.

The deputies being assigned to this Program, are employed on a part-time basis, any reimbursement of payroll would be straight time only requests. Once we gain a better knowledge of the coverage and activities happening on OHV Trails we will reassess in future years if we can assign full-time teams or if this will continue to be a part-time request.

### District and County Information

**A. California State Senate Districts**

Select one or more of the California State Senate Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Senate district(s).

State Senate 04

**B. California State Assembly Districts**

Select one or more of the California State Assembly Districts where the proposed project activities will occur. Copy and Paste the URL ([http://www.legislature.ca.gov/legislators\\_and\\_districts/districts/districts.html](http://www.legislature.ca.gov/legislators_and_districts/districts/districts.html)) in your browser to determine the State Assembly district(s).

State Assembly 01

**C. California Congressional Districts**

Select one or more of the California Congressional Districts where the proposed project activities will occur. Copy and Paste the URL (<https://www.govtrack.us/congress/members/CA>) in your browser to determine the Congressional district(s).

Congressional District 1

**D. County**

Select one or more of the California Counties where the proposed project activities will occur.

Siskiyou

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### Law Enforcement - Page 1

1. Identify areas with high priority law enforcement needs because of public safety, cultural resources, and sensitive environmental habitats, including wilderness areas and areas of critical environmental concerns:  
Many areas requiring elevated levels of patrol include those close to residential areas and those close to Mt. Shasta which is an active community as well as a peak tourist location.
2. Describe how the proposed Project relates to OHV Recreation and will sustain OHV Recreation, motorized off-highway access to non-motorized recreation, or OHV Opportunities associated with the Project Area:  
The Siskiyou County Sheriff's Office believes that with the extension of the drought-status being extended we will see a longer period of recreational riding availability for a larger part of the year. This combined with current COVID restrictions on group gatherings, we may see an increase in outdoor activities such as these.
3. Describe the Applicant's formal or informal cooperation with other law enforcement agencies:  
To actively be part of enforcing and preserving each trail mentioned in Siskiyou County we will need to partner with other agencies including but not limited to: California Highway Patrol, Weed Police Department, Mt. Shasta Police Department, Yreka Police Department, Yreka Animal Control and the U.S. Forest Service.

### Law Enforcement - Page 2

4. Does the Applicant recover a portion of the law enforcement costs directly associated with privately sponsored OHV events where sponsors have obtained a local permit?  Yes  No  
Explain:  
NA
5. The Applicant agrees to implement a public education program that includes information on safety programs available in the area and how to report OHV violations?  Yes  No
6. Describe the Applicant's OHV law enforcement training program including how the training program educates personnel to address OHV safety and natural and cultural resource protection:  
Any deputies assigned to the OHV Program will attend the OHV Safety Training and perform patrolling activities in much manner. They will be able to educate the public on any applicable laws. OHV Program deputies will also be able to act on any visible disturbances to the natural resources surrounding the trails. We plan to give them the supplies needed to be able to mark unapproved trails as they incur them for the public's safety.

### Law Enforcement - Page 3

7. Is the proposed project in accordance with local or federal plans and the OHMVR Division Strategic Plan?  Yes  No
8. LOCAL AGENCIES ONLY - Describe the Applicant's policies and/or agreements regarding enforcement on federal land:  
The Sheriff's Office has a 5-Year Cooperative Agreement for patrol services with the U.S. Forest Service for through 2025 for the following National Forests: Klamath, Modoc and Shasta-Trinity.
9. COUNTIES ONLY - Describe how the OHV in-lieu of tax funds are being used and whether the use of these fees complements the Applicant's project:  
Currently under county review.

### Law Enforcement - Page 4

10. APPLICANTS WHO MANAGE OHV RECREATION FACILITIES – Describe how your organization is meeting its operation and maintenance needs

Not Applicable

11. The Applicant agrees to enforce the registration of OHVs and the other provision of Division 16.5 commencing with Section 38000 of the vehicle code and to enforce other applicable laws regarding the operation of OHVs?  Yes  No

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<b>APPLICANT NAME :</b> Siskiyou County Sheriff's Department						
<b>PROJECT TITLE :</b> Law Enforcement		<b>PROJECT NUMBER (Division use only) :</b> G22-03-68-L01				
<b>PROJECT TYPE :</b>						
<input checked="" type="checkbox"/> Law Enforcement <input type="checkbox"/> Restoration <input type="checkbox"/> Education & Safety <input type="checkbox"/> Acquisition <input type="checkbox"/> Development <input type="checkbox"/> Ground Operations <input type="checkbox"/> Planning						
<p><b>PROJECT DESCRIPTION :</b></p> <p>The Siskiyou County Sheriff's Office is requesting funds to initiate an OHV Program, with full policing powers, to patrol OHV Trails within Siskiyou County. The funding will allow for us to be a more consistent presence in these more secluded areas. Our deputies will enforce laws and regulations, educate the public on safe riding rules and practices, provide immediate first aid as needed, communicate with private landowners if concerns arise, and assist with any Search and Rescue operations in such areas. We plan to have any participating deputies complete the OHV Safety Training course prior to deploying.</p> <p>The Siskiyou County Sheriff's Office is planning to purchase and seek reimbursement for a side by side, an enclosed trailer to store and transport the side by side, overtime costs incurred by our agency and miscellaneous indirect start-up costs. We anticipate the bulk of coverage to occur from May-September. Currently, we estimate to schedule 2 deputies for approximately 4 days per week for the dedicated months.</p> <p>The estimated cost of our OHV Program for fiscal year 2022-2023 is \$104,765.00. The Siskiyou County Sheriff's Office is therefore requesting \$78,568.00 (75%) from the State OHV Program and will match \$26,197.00 (25%).</p>						
<b>Line Item</b>	<b>Qty</b>	<b>Rate</b>	<b>UOM</b>	<b>Total</b>	<b>Grant Req.</b>	<b>Match</b>
<b>DIRECT EXPENSES</b>						
<b>Program Expenses</b>						
<b>1 Staff</b>						
1. Staff-Deputy I	880.0000	20.770	HRS	18,278.00	13,708.50	4,569.50
2. Staff-Deputy II	880.0000	22.710	HR3	19,985.00	14,988.75	4,996.25
<b>Total for Staff</b>				<b>38,263.00</b>	<b>28,697.25</b>	<b>9,565.75</b>
<b>2 Contracts</b>						
<b>3 Materials / Supplies</b>						

Project Cost Estimate for Grants and Cooperative Agreements Program - 2022  
 Agency: Siskiyou County Sheriffs Department  
 Application: Law Enforcement

Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
1. Materials / Supplies-First Aid Kit	1.0000	43.060	EA	43.00	32.25	10.75
2. Materials / Supplies-Emergency Roadside Kit	1.0000	70.030	EA	70.00	52.50	17.50
3. Materials / Supplies-Radio	1.0000	7300.280	EA	7,300.00	5,475.00	1,825.00
4. Materials / Supplies-2 Handhelds Radios: Garmin Rino 755t	2.0000	646.490	EA	1,293.00	969.75	323.25
5. Materials / Supplies-Caution Tape	1.0000	10.550	EA	11.00	2.75	8.25
6. Materials / Supplies-Collapsible Cones: Set of 4	1.0000	31.220	EA	31.00	23.25	7.75
7. Materials / Supplies-Hawk Helmets with Face Shield	2.0000	140.020	EA	280.00	210.00	70.00
8. Materials / Supplies-Fire Extinguisher & Roll Bar Strap	1.0000	14.000	EA	14.00	10.50	3.50
9. Materials / Supplies-Evidence Bag Set	1.0000	17.020	EA	17.00	12.75	4.25
<b>Total for Materials / Supplies</b>				9,059.00	6,788.75	2,270.25
<b>4 Equipment Use Expenses</b>						
1. Equipment Use Expenses-Fuel Notes : @120 miles/day @ 12 mpg = 10 gallons/day @10 gallons/day for 4 days/week for 22 weeks @\$5.00/gallon = \$4,400.00	880.0000	5.000	EA	4,400.00	3,300.00	1,100.00
<b>5 Equipment Purchases</b>						
1. Equipment Purchases-Polaris Ranger Crew XP 1000 + Upfit	1.0000	29339.000	EA	29,339.00	22,004.00	7,335.00
2. Equipment Purchases-Enclosed Trailer + 7.75% Tax	1.0000	23703.920	EA	23,704.00	17,778.00	5,926.00
<b>Total for Equipment Purchases</b>				53,043.00	39,782.00	13,261.00



Line Item	Qty	Rate	UOM	Total	Grant Req.	Match
6	Others					
<b>Total Program Expenses</b>				104,765.00	78,568.00	26,197.00
<b>TOTAL DIRECT EXPENSES</b>				104,765.00	78,568.00	26,197.00
<b>INDIRECT EXPENSES</b>						
Indirect Costs						
1	Indirect Costs					
<b>Total Indirect Costs</b>				0.00	0.00	0.00
<b>TOTAL INDIRECT EXPENSES</b>				0.00	0.00	0.00
<b>TOTAL EXPENDITURES</b>				<b>104,765.00</b>	<b>78,568.00</b>	<b>26,197.00</b>

Category	Total	Grant Req.	Match	Narrative
<b>DIRECT EXPENSES</b>				
<b>Program Expenses</b>				
1 Staff	38,263.00	28,697.25	9,565.75	
2 Contracts	0.00	0.00	0.00	
3 Materials / Supplies	9,059.00	6,788.75	2,270.25	
4 Equipment Use Expenses	4,400.00	3,300.00	1,100.00	
5 Equipment Purchases	53,043.00	39,782.00	13,261.00	
6 Others	0.00	0.00	0.00	
<b>Total Program Expenses</b>	<b>104,765.00</b>	<b>78,568.00</b>	<b>26,197.00</b>	
<b>TOTAL DIRECT EXPENSES</b>	<b>104,765.00</b>	<b>78,568.00</b>	<b>26,197.00</b>	
<b>INDIRECT EXPENSES</b>				
<b>Indirect Costs</b>				
1 Indirect Costs	0.00	0.00	0.00	
<b>Total Indirect Costs</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL INDIRECT EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>TOTAL EXPENDITURES</b>	<b>104,765.00</b>	<b>78,568.00</b>	<b>26,197.00</b>	

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**ITEM 1 and ITEM 2**

**ITEM 1**

- a. Has a CEQA Notice of Determination (NOD) been filed for the Project? If checked YES, stop here. If checked NO, complete item #2.       Yes       No

**ITEM 2**

- b. Does the proposed Project include a request for funding for CEQA and/or NEPA document preparation prior to implementing the remaining Project Deliverables (i.e., is it a two-phased Project pursuant to Section 4970.06.1(b))       Yes       No

**ITEM 3 - Project under CEQA Guidelines Section 15378**

- c. Are the proposed activities a "project" under CEQA Guidelines Section 15378? If YES, complete ITEMS 4 - 13. If unsure, select YES, and complete ITEMS 4 - 13. If checked NO, complete letter d.       Yes       No
- d. The Application is requesting funds solely for personnel and support to enforce OHV laws and ensure public safety. These activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "Project" under CEQA.       Yes       No
- e. Other. Explain why proposed activities would not cause any physical change in the environment, or a reasonably foreseeable indirect physical change in the environment and are thus not a "project" under CEQA. E.g., Project activities involving heavy equipment, grading, etc. typically are considered a project under CEQA. DO NOT complete ITEMS 4 - 13.

**ITEM 4 - Specify all standard measures (e.g., BMPs, established SOPs, or similar)**

**ITEM 5 - Evaluate the Impact of this Project**

**ITEM 6 - Critical Habitat for Threatened and/or Endangered Species**

- Does USFWS final or proposed designated critical habitat for threatened and/or endangered species exist within or surrounding the Project site?       Yes       No

**ITEM 7 - Evaluate Cumulative Impacts from this Project**

**ITEM 8 - Significant effect on the environment**

**ITEM 9 - Potential for Damage to Scenic Resources within the Viewshed of a Highway**

**ITEM 10 - Hazardous Materials**

- Is the proposed Project Area located on a site included on any list compiled pursuant to Section 65962.5 of the California Government Code (hazardous materials)?       Yes       No

If YES, describe the location of the hazard relative to the Project site, the level of hazard and the measures to be taken to minimize or avoid the hazards:

**ITEM 11 - Substantial adverse impacts to historical or cultural resources**

**ITEM 12 - Indirect Significant Impacts**

**ITEM 13 - Baseline conditions**

**CEQA/NEPA Attachment**

Attachment Title	Attachment