***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **4/19/22** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Dian Collier Agriculture** | **Phone:** | **841-4111** |
| **Address:** | **525 S. Foothill Dr, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Jim Smith - Agricultural Commisssioner** |
| **Subject/Summary of Issue:** |
| Approve rate contract for new copier with Ray Morgan in Agriclture's main office.The current copier is being moved to the agriculture's noxious weed control program building across the street to replace the broken copier which cannot be fixed as it is obsolete. Ray Morgan is deferring payment for 90 days so no payments will be due until July 2022, FY22/23 |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 0.01 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 206010 | Description: | Agriculture |
| Account: | 717000 |  | Description: | Maintenance of EDE |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Accounting for Financial impact: AG 1001-206010-717000 & 725000, Animal Control   |
| 1001-207090-717000 & 725000; Air Pollution 2502-401050-717000 & 725000 |
| **Recommended Motion:** |
| Approve rate contract for Ray Morgan new copier for main AG building  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021