***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **04-19-2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Jennifer Taylor/Treasurer-Tax Collector** | **Phone:** | **(530) 842-8346** |
| **Address:** | **311 4th Street, Yreka, CA, 96097** |
| **Person Appearing/Title:** | **Jennifer Taylor / Treasurer - Tax Collector** |
| **Subject/Summary of Issue:** |
| Approval of Resolution to use the EasySmarPay Service as an option for Siskiyou County taxpayers to pay property taxes in monthly installments. The Siskiyou County Tax Collector lacks the resources to bill property owners and collect for property taxes in monthly installments, which can create financial hardship for some. By approving this resolution, it will authorize the Siskiyou County Tax Collector to promote the EasySmartPay program as an option for property owners to pay property taxes in monthly installments for a fee comparable to the existing processing fees for cred/debit card and electronic check payments of property taxes. |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:* No fee to the County to use this service. |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 0 |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | The use and promotion of the EasySmartPay program would not result in any financial |
| impact to the County. |
| **Recommended Motion:** |
| Adopt the Resolution to use and promote the EasySmartPay Service as an option for taxpayers to pay property taxes in monthly installments. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* | Yes | *Quantity:* | 1 |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | 2 certified copies of the approved Resolution |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021