***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **3/15/22** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Courtney Greenley, Sheriff** | **Phone:** | **530-842-8326** |
| **Address:** | **305 Butte St, Yreka CA 96097** |
| **Person Appearing/Title:** | **Jeremiah LaRue, Sheriff-Coroner** |
| **Subject/Summary of Issue:** |
| Approve purchase of new equipment with Avtec for Dispatch hardware and software upgrades. Approve budget transfer for $7050.00, included in this meeting, within the Sheriff's budget to allow for a cost increase from the vendor. This capital purchase was originally approved for $16,700.00 in Adopted Budget, we now anticipate an approval in the amount of $23,750.00This upgrade will replace current servers and select computers which allow Dispatch to be compatible with the newest version of Windows and enhance the interface between the Control Station and the Avtec console. This includes 5 years of maintenance on the new equipment.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $27351.00 |  |  |  |  |
| Fund:  | 1002 |  | Description: | SHERIFF | Org.: | 202010 | Description: | SHERIFF |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Sole Source: We are already contracted with Avtec for Dispatch equipment |
|       |
| Additional Information: | 1002-202010-762000 $23750.00, 1002-202010-717000 $3601.00  |
|       |
| **Recommended Motion:** |
| Approve the Sheriff's Office to enter a new maitenance contract with Avtec as well as the purchase of new hardware and software to support Dispatch upgrades. Approve increase assigned to this capital asset. Allow the Auditor to make the necessary appropriations. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 8/26/19