***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

# **AGENDA WORKSHEET**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** |  | **Meeting Date:** | **03/01/2022** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Angela Davis/CAO** | **Phone:** | **842-8005** |
| **Address:** | **1312 Fairlane Road, Yreka** |
| **Person Appearing/Title:** | **Angela Davis/CAO** |
| **Subject/Summary of Issue:** |
| Approve County Counsel, Ed Kiernan’s Employment Agreement-Amendment #1 which contains the following: 1) Reappointment to a four (4) year term effective March 1, 2022, 2) Base salary increases; 4% effective March 6, 2022 and 3% effective February 5, 2023 and 3) other amended terms as stipulated.Adopt Salary Resolution which amends the Siskiyou County Salary Schedule for the position of County Counsel. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:* Filling vacant position |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $14,240 (Salary Incr) |  |  |  |  |
| Fund:  |  |  | Description: |  | Org.: |  | Description: |  |
| Account: |  |  | Description: |   |  |
| Activity Code:  |       |  | Description: |  |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |  |
|  |
| **Recommended Motion:** |
| It is recommended that the Board: 1) Approve County Counsel Ed Kiernan’s Employment Agreement-Amendment #1 effective March 1, 2022, which contains amended terms and conditions of employment and 2) Adopt Salary Resolution which amends the Siskiyou County Salary Schedule for the position of County Counsel. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |       |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15