***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **X** |  | **Time Requested:** | **10 minutes** | **Meeting Date:** | **2/15/21** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Angela Davis/CAO** | **Phone:** | **Ext 8005** |
| **Address:** |  |
| **Person Appearing/Title:** | **Angela Davis/CAO** |
| **Subject/Summary of Issue:** |
| Presentation and recommended action to the Board including; results of the FY 2021-2022 Mid-Year Budget Review and FY 2022-2023 Budget Calendar (attached). The FY 2021-2022 Mid-Year Budget Review was utilized as a resource to determine line items within each department budget that currently equates to either 50% above expenditure adopted amount and/or 50% below revenue adopted amount. All County Departments submitted their Mid-Year Budget Review and each budget was reviewed by Rachel York, Deputy County Administrator and myself. The FY 2021-2022 Mid-Year Budget Review resulted in no significant shortfalls which means there is no need to make any significant budget adjustments and/or budget cuts at this time.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| The following actions are recommended to the Board of Supervisors: 1) Receive presentation regarding the Fiscal Year 2021-2022 Mid-Year Budget Review and 2) Approve FY 2022-2023 Budget Calendar (attached). |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 8/26/19