***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **5 Min.** | **Meeting Date:** | **February 15, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Anna Hendricks** | **Phone:** | **842-8003** |
| **Address:** | **1312 Fairlane Road, Suite 1** |
| **Person Appearing/Title:** | **Elizabeth Nielsen, Deputy County Administrator** |
| **Subject/Summary of Issue:** |
| Staff is requesting Board approval of a contract between Siskiyou County and the Shasta Valley Resource Conservation District (SVRCD) for partnership in the Scott McKinley Fuel Reduction Project.Funding for this project is granted by the Cal-Fire Forest Health Program California Climate Invenstments Grant Program and is not to exceed $4,997,427.00 for a term ending March 31, 2025. The contract between the County and the SVRCD has a not to exceed of $500,000 through June 30, 2022.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $500,000 |  |  |  |  |
| Fund:  | 1001 |  | Description: | General Fund | Org.: | 207050 | Description: | Natural Resources |
| Account: | 723000 |  | Description: | Professional |  |
| Activity Code:  | TBD |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: | Staff requests a new Activity Code be created for appropriate tracking of grant funds. |
|       |
| **Recommended Motion:** |
| Staff respectfully requests approval of the contract with Shasta Valley Resource Conservation District, authorize the Chair to sign, and authorize the Auditors’ Office to create an Activity Code and establish budget.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021