***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** | **N/A** | **Meeting Date:** | **2/15/2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard, Ph.D. / Health & Human Services Agency - Behavioral Health Division** | **Phone:** | **841-2761** |
| **Address:** | **2060 Campus Drive Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard PhD. / Director of Health & Human Services Agency** |
| **Subject/Summary of Issue:** |
| Lease Agreement First Addendum - Sisson Development, LLC.Siskiyou County Health and Human Services Agency, Behavioral Health Division, is requesting approval to amend the lease with Sisson Development, LLC for premises improvement for calendar year January 1, 2022 through December 31, 2022, within the lease term of March 1, 2020 through February 25, 2025. The premises to be improved is the real property located at 2060 Campus Drive, Yreka, California.ASR D-321 approved 1/27/22 LSR 01-22-52B approved 2/1/22 |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 1,986,612.00 |  |  |  |  |
| Fund:  | 2122 |  | Description: | Mental Health  | Org.: | 401030 | Description: | Mental Health |
| Account: | 726000 |  | Description: | Rent & Leases  |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* This vendor was selected for specialized services provided. |
|       |
| Additional Information: | Additional accounting: 2134-401100-726000; 2120-501010-726000; |
| 1001-103020-726000 |
| **Recommended Motion:** |
| The Board of Supervisors approve and authorize the Chair to sign the Lease addendum between Siskiyou County Health & Human Services Agency, Behavioral Health Division, and Sisson Development, LLC, for the term of March 1, 2020 to February 28, 2025.  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* | Pls return minute order to R. Bullock at 818 So. Main St |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021