***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 mins** | **Meeting Date:** | **1/18/2021** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk-ROV** | **Phone:** | **842-8084** |
| **Address:** | **311 Fourth Street, Room 201, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Laura Bynum, County Clerk - ROV** |
| **Subject/Summary of Issue:** |
| Discussion, direction and possible action regarding Board of Supervisors meetings of June 7, 2022 and November 8, 2022, due to the Statewide Primary and General Elections. Historically the Board of Supervisors has either rescheduled or cancelled a meeting that is held on Election Day to allow for additional staffing in the County Clerk's Office. In 2022, those dates are June 7 and November 8 and this agenda item is for the Board to consider this request.  |
| **Financial Impact:** |
| **NO** | [x]  | *Describe why no financial impact:*       |
| **YES** | [ ]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: |       |  |  |  |  |
| Fund:  |       |  | Description: |       | Org.: |       | Description: |       |
| Account: |       |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| Discussion, direction and possible action regarding rescheduling or cancelling the Board of Supervisors meeting dates of June 7, 2022 and November 8, 2022. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021