***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[ ]**  |  | **Time Requested:** |  | **Meeting Date:** | **January 18, 2022** |
| ***OR*** |
| **Consent** | **[x]**  |  |
| **Contact Person/Department:** | **Sarah Collard, Ph.D. HHSA**  | **Phone:** | **841-2761** |
| **Address:** | **818 South Main Street, Yreka, CA 96097** |
| **Person Appearing/Title:** | **Sarah Collard, Ph.D. HHSA Agency Director** |
| **Subject/Summary of Issue:** |
| On December 14, 2021 the Board of Supervisors approved the Contract between the Siskiyou County Health and Human Services Agency, Social Services Division and Edgewood Custom Interiors to replace carpetting in 22 offices at 818 South Main Street, Yreka CA. Due to the labor and material cost increases the Siskiyou County Health and Human Services Agency is requesting an Addendum to the Contract for Services.Effective term July 14, 2021 through June 30, 2022. |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 40,366.24 |  |  |  |  |
| Fund:  | 2120 |  | Description: | Human Services | Org.: | 501010 | Description: | Human Services Admin |
| Account: | 761010 |  | Description: | Blg & Improv. |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:* Project was put out for bid, Edgewood Custom Interiors was the only  |
| qualified and interested vendor. |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| That the Honorable Board of Supervisors approve and the Chair sign the Addendum to the Contract for Services in the amount not to exceed $40,366.24 with Edgewood Custom Interiors for the tear-out of existing carpeting and installation of new carpeting at 818 South Main Street, Yreka, CA .  |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021