***Submit completed worksheet to:***

*Siskiyou County Clerk, 311 Fourth St., Rm 201, Yreka, CA 96097*

# **Agenda Worksheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **December 7, 2021** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** | **Laura Bynum, County Clerk** | **Phone:** | **530-842-8084** |
| **Address:** | **311 Fourth Street Rm. 201, Yreka, CA 96097** |
| **Person Appearing/Title:** |  |
| **Subject/Summary of Issue:** |
| Second reading of a proposed ordinance amending Title 2, Chapter 12, Section 2-12.101 of the Siskiyou County Code regarding County Clerk Fees.Assembly Bill 128 (Chapter 21, Statutes of 2021) increases various vital record fees, effective January 1, 2022. In the County Clerk Office, a certified copy of a Confidential Marriage License will increase by $1.00, raising the cost of a cretifed copy of a confidential Marriage License to $16.00.On November 29, 2021 we were notified by the State Office of vital Records that the fee increse would change from $1.00 to $2.00 making the cost of Certified Copy of a Confidential Marriage License $17.00. Of the $2.00 increase for each certified copy of a confidential Marriage License, $0.60 will be transmitted to the State, $.85 will be deposited into Recording Fees and $0.55 will be deposited into Recording Fees-County VRIP.  |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | $0.15 |  |  |  |  |
| Fund:  | 772700 |  | Description: |       | Org.: |       | Description: |       |
| Account: | 213010 |  | Description: |       |  |
| Activity Code:  |       |  | Description: |       |  |
| Local Preference: YES [ ]  NO [ ]  |
| For Contracts – *Explain how vendor was selected:*       |
|       |
| Additional Information: |       |
| $0.85 1001 201080 551550, $0.55 1001 201080 551510 act 107, $0.45 772700 213023 |
| **Recommended Motion:** |
| Introduce, waive, and approve the second reading and adpot the Ordinance of the County of Siskiyou Amending Title 2, Chapter 12, Section 2-12.101 of the Siskiyou County Code regarding the County Clerk Fees. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |  |  |
|  |  |  | *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |  |  |  |  |  |
|  |  |  |  |  |  |
| Personnel |       |  | *Other:* |       |
| CAO |       |  |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 10:00 a.m. on the Monday the week prior to the Board Meeting.*** Revised 8/09/2021