



Collateral Position - Assistant Department Head

Class Code:
4922

Bargaining Unit: Assistant
Department Heads

COUNTY OF SISKIYOU
Established Date: Nov 14, 2021
Revision Date: Nov 14, 2021

SALARY RANGE

\$38.77 - \$47.12 Hourly
\$3,101.60 - \$3,769.60 Biweekly
\$6,720.13 - \$8,167.47 Monthly
\$80,641.60 - \$98,009.60 Annually

DESCRIPTION:

Under general direction, to assist the designated Department Head with assigned tasks specific to the department. Provide supervision and training for the staff in the department; to perform a variety of management level assignments; to provide general assistance regarding functions, policies, and procedures; and to do related work as required.

This classification will provide an incoming applicant the ability to job shadow with an incumbent in a variety of Assistant Department Head classifications for a maximum of eight (8) weeks.

This is a management class for providing day-to-day direction, supervision, and oversight of the functions of various County Departments.

REPORTS TO

Various Department Heads

SUPPLEMENTAL INFORMATION:

The salary range minimum is an average of all Assistant Department Head positions (Step 1). The salary range maximum is an average of all Assistant Department Head positions (Step 5).

