# **AGENDA WORKSHEET**

***Submit completed worksheet to:***

*Siskiyou County Clerk, 510 N Main St, Yreka, CA 96097*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Regular** | **[x]**  |  | **Time Requested:** | **5 Min** | **Meeting Date:** | **8/3/2021** |
| ***OR*** |
| **Consent** | **[ ]**  |  |
| **Contact Person/Department:** |  **Office of Emergency Services** | **Phone:** | **530-841-2155** |
| **Address:** | **1312 Fairlane Rd** |
| **Person Appearing/Title:** | **Bryan Scenone** |
| **Subject/Summary of Issue:** |
| OES and Public Health staff had identified the replacement of the forklift used within the OES/Public Health warehouse as a project to be funded by EMPG-S FY2020 grant. This project was anticipated to be initiated in the late summer or fall of 2021.On June 28, 2021 Public Health Support Services Technician Ryan Kellis was tasked with retriveing items from the warehouse to deliver them to the evacuation shelter for the Lava Fire. He was unable to retrieve these items using conventional methods due to the inability of the current forklift to perform correctly. This forklift is very old and parts to repair are no longer available. Due to the ongoing Siskiyou County emergency declaration for Covid-19 the Director of Emergency Services has deemed that the inability to efficently retrieve emergency supplies constitutes an emergency. This purchase is an emergency purchase to resolve this dilema.   |
| **Financial Impact:** |
| **NO** | [ ]  | *Describe why no financial impact:*       |
| **YES** | [x]  | *Describe impact by indicating amount budgeted and funding source below* |
| Amount: | 30,378 |  |  |  |  |
| Fund:  | 1001 |  | Description: | EMPG-S | Org.: | 207020 | Description: | General Fund |
| Account: | 542700 |  | Description: | Federal Other |  |
| Activity Code:  | 2064 |  | Description: | FY2020 EMPG-S |  |
| Local Preference: YES [ ]  NO [x]  |
| For Contracts – *Explain how vendor was selected:* Due to catastrophic failure of current forklift, replacement forklift was needed as soon as p |
| possible. Holt had the needed forklift in stock available for immediate delivery. Other vendors could not deliver for at least 120 days |
| Additional Information: |       |
|       |
| **Recommended Motion:** |
| "Move to authorize the emergency acquisition of a GP20CN5 - 4,000 lb. Capacity LP Pneumatic Tire Lift Truck (Compact) from Holt of California for $30377.96 and have the Director of OES administer said purchase. |
| **Reviewed as recommended by policy:** |  | ***Special Requests*:** |
| County Counsel |       |
| *Certified Minute Order(s)* |       | *Quantity:* |       |
| Auditor |       |
|  |  |
| Personnel |       | *Other:* |       |
| CAO |       |       |

***NOTE: For consideration for placement on the agenda, the original agenda worksheet and backup material must be submitted directly to the Board Clerk (after reviewing signatures have been obtained) by 12:00 p.m. on the Wednesday prior to the Board Meeting.*** Revised 1/15/15