

**SECOND ADDENDUM TO CONTRACT FOR SERVICES
BY INDEPENDENT CONTRACTOR**

THIS SECOND ADDENDUM is to that Contract executed on October 3, 2017 and amended on June 12, 2018 between the County of Siskiyou (County) and Scott Valley FOCUS, Inc. (Contractor).

WHEREAS, the Contract expires on June 30, 2019 and services continue to be required after that date; and

WHEREAS, the parties desire to extend the term of the Contract;

WHEREAS, the cost of services to be provided under the contract is expected to exceed the amount provided in the Contract; and

WHEREAS, the parties desire to increase the amount of compensation payable under the contract.

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph 1.01 of the Contract for Services shall be amended to extend the term of the contract through June 30, 2020.

Paragraph 3.01 of the Contract, Specific Services, Exhibit "A", shall be deleted and replaced in its entirety with the new Exhibit "A", attached hereto and hereby incorporated by reference.

Paragraph 4.01 of the Contract, Compensation, shall be amended to add an additional Forty Thousand and No/100 Dollars (\$40,000.00), to increase the compensation payable under the contract to an amount not to exceed One Hundred Thirty Thousand and No/100 Dollars (\$130,000.00).

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this Second Addendum on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU:

Date: _____

BRANDON A. CRISS, CHAIR
Board of Supervisors
County of Siskiyou
State of California

ATTEST:
LAURA BYNUM
Clerk, Board of Supervisors

By: _____
Deputy

CONTRACTOR: Scott Valley FOCUS,
Inc.

Date: _____

Lisa Theofanides
Lisa Theofanides, Acting Board Chair

Date: _____

Jean Somerville Freeman
Jean Somerville Freeman, Treasurer

License No. N/A
(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. On File

ACCOUNTING:			
Fund	Organization	Account	Activity
2129	401031	723000	164

Encumbrance number E1800321, E1900073

Not to exceed:	
FY 17/18	\$ 45,000.00
FY 18/19	\$ 45,000.00
FY 19/20	<u>\$ 40,000.00</u>
Total	\$130,000.00

Exhibit "A"

Prevention and Early Intervention

The purpose of MHSA Prevention and Early Intervention (PEI) services are to reduce disparities in access to early mental health interventions due to stigma, lack of knowledge about mental health services or lack of suitability (i.e cultural competency) of traditional mainstream services. Program efforts will reduce the negative psycho-social impact of trauma and will increase prevention efforts and response to early signs of emotional and behavioral health problems among at-risk populations. Activities are to reduce stigma and discrimination impacting those at-risk of mental illness and mental health problems as well as increase public knowledge of the signs of suicide risk and appropriate actions to prevent suicide. Because there must be the intended outcome of reducing risk of serious mental illness, MHSA-funded Prevention Services DO NOT include services for the purpose of enhancing general community wellness.

1. **Target Populations:** County residents within all age groups with a primary focus on Children, Transition Age Youth, Adults and Older Adults at a significantly higher than average risk of developing a serious mental illness including, but not limited to, Underserved populations, trauma-exposed, and children/youth in stressed families, at risk of school failure or Juvenile Justice Involvement.

2. **Program Goals:**
 - a. Approved prevention activities and programming
 - b. Early Intervention to prevent the progression of mental illness
 - c. Reduction of mental health stigma, isolation and the risk of suicide
 - d. Linkages and referrals of target population to appropriate services

A. Scope of Services

Within the above outlined guidelines of Mental Health Services Act Prevention and Early Intervention program, CONTRACTOR will be responsible for the following specific services and activities:

1. CONTRACTOR shall:
 - a. **Provide Referral and Access:** Scott Valley FOCUS staff will make themselves available during working hours for walk-in access to consumers who self-identify as needing mental health related support or services. Staff will work with target population, as described above, to complete MHSA Referral Form (Attachment 1). Services will be based on either self-identified needs, a Screening Tool developed collaboratively by both parties, or referral to Beacon, a sub-contractor of Partnership Health, for screening.

A qualified referral is defined as a consumer from the target population who meets the appropriate level of risk of serious mental illness, has been connected to one or more of the approved linkages in the Referral Form, made a documented appointment with a provider and/or program and been followed up by Scott Valley FOCUS staff to have participated at least once in said service.

- b. Provide Family Group-based Education (Siskiyou Strong Families): Group classes, with minimum of 3 persons per group, for at-risk families through a menu of evidence-based/informed programming. Groups offered by Contractor should be selected based on identified community needs. Groups may include:
- Parenting NOW
 - Nurturing Parenting
 - Nurturing Parenting for Substance Abusing Families
 - Anger Management
 - Family Based Relapse Prevention
 - Raising Emotionally Health Children
 - Parenting the Second Time Around
 - Other approved curricula - must be pre-approved in writing by BHS Director or his/her designee to include curriculum, pre/post tests or other outcome measure and flyer.
- c. Provide Youth Group-based Education (Siskiyou Strong Youth): Group classes, with minimum of 3 persons per group, focused on youth and/or their families in the target populations from a menu of evidence-based/informed and community defined practices. Contractor is encouraged to collaborate with local schools and other partners to identify at risk youth and offer groups in schools. Examples of groups may include:
- Girls' Circle
 - Boys' Council
 - Why Try
 - I'm Special
 - Other approved Groups - must be pre-approved in writing by BHS Director or his/her designee to include curriculum, pre/post tests or other outcome measure and flyer.
- d. Conduct Stigma and Discrimination Reduction Activities - SDR (Siskiyou Strong Communities):
- i. Community activities facilitated by a community member with lived experience along with a clinician or other provider from a menu of approved stigma reduction and/or discrimination reduction forums or activities.
 - ii. Other SDR activities may include social media such as Facebook posts, or newspaper, radio, or participation in events such as health fairs or parades. In order to be eligible for compensation under this SDR program, Contractor must provide supporting documents that clearly show mental health focused activities. Copies of documents must be submitted with invoice.
 - iii. Mental Health Education Workshops designed to increase understanding of various mental health related topics and led by a qualified clinician or other provider including, but not limited to:

- Understanding Depression
- Dealing with Stress and Anxiety
- Anger and Stress
- Understanding Emotional Trauma for Children and Adults
- Other topics with approved curricula - *must be pre-approved in writing by BHS Director or his/her designee to include curriculum, pre/post tests or other outcome measure and flyer

iv. A minimum of 1 activity must be offered to community in a location other than Scott Valley FOCUS to reach general public, community medical providers, schools, etc.

- e. Provide detailed invoices in a format acceptable to the County. Invoice template (Attachment 3) provided to Contractor will be used and shall include backup such as demographic sheet (individual w/summary) (Attachment 2), sign-in sheets, pre/post - test or other approved outcome measure, flyers, print screens from social media posts, pictures, handouts, fact sheets, and any other documentation deemed necessary to support approved activities. All funding sources of groups must be identified on flyers. County shall only be invoiced for MHSA appropriate costs.

2. COUNTY Shall:

- a. Provide program monitoring, including assistance in developing activities and events outlined above
- b. Develop invoice template and provide to Contractor
- c. Provide training and guidance to support appropriate service referral and delivery for Contractor programs above
- d. Notify Contractor in a timely manner of any program/contractual issues or concerns
- e. Work Collaboratively to promote effective service delivery
- f. Respond timely to referrals in accordance with state guidelines and policies and procedures.

B. Compensation

Total compensation for Fiscal Year 19-20 shall not exceed Forty Thousand Dollars (\$40,000.00) for Prevention and Early Intervention Services. Payments shall be as follows:

- 1. A total of Ten Thousand Three Hundred Fifty Dollars (\$10,350.00) will be paid to Contractor for access and linkage to services. Five Thousand One Hundred Seventy Five Dollars (\$5,175.00) will be paid within 15 days of contract execution to be distributed by Contractor. The second payment of Five Thousand One Hundred Seventy Five Dollars (\$5,175.00) will be paid to Contractor by the end of January 2020. These payments include a 15% administrative fee. In the event Contractor restructuring results in closure of Scott Valley FOCUS, the remainder of funds shall be subject to reversion back to the County within 30 days of closure.

2. Reconciliation/Reimbursement Rate Schedule:
 - Referral and Access: \$750/month plus 15% administrative fee, not to exceed \$10,350 annually, paid in two equal payments of \$5,175
 - Siskiyou Strong Families: \$435/week for groups.
 - Siskiyou Strong Youth: \$325/week for groups
 - Siskiyou Strong Communities:
 - \$670/community activity or MH workshop
 - \$125/ SDR activities as defined above in A.1d(ii), billable monthly, maximum not to exceed 4 activities for a total of \$500
 - Administrative costs shall not exceed 15% on all billable services above

3. Contractor shall provide detailed invoices in a format acceptable to the County. Contractor shall use the invoice template, attached hereto as Attachment 3 and shall include backup such as demographic sheet (individual w/ summary), attached hereto as Attachment 2, sign in sheets, pre/post-test or other approved outcome measure, flyers, print screens from social media posts, pictures, handouts, fact sheets, and any other documentation deemed necessary to support approved activities. All funding sources of groups must be identified on flyers. County shall only be invoiced for MHSA appropriate costs.