

**4<sup>th</sup> ADDENDUM TO CONTRACT FOR SERVICES  
BY INDEPENDENT CONTRACTOR**

THIS ADDENDUM is to that Contract executed on September 3, 2013 between the County of Siskiyou (County) and The Sail House (Contractor).

WHEREAS, the Scope of Service, Exhibit A, needs to be revised to reflect additional duties; and

WHEREAS, the parties desire to amend the rates of compensation payable under the contract, at Section II of Exhibit "A".

NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Exhibit "A", shall be deleted and replaced in its entirety with the new Exhibit "A", attached hereto and hereby incorporated by reference.

All other terms and conditions of the Contract shall remain in full force and effect.

IN WITNESS WHEREOF, County and Contractor have executed this addendum on the dates set forth below, each signatory represents that he/she has the authority to execute this agreement and to bind the Party on whose behalf his/her execution is made.

COUNTY OF SISKIYOU

Date: \_\_\_\_\_

\_\_\_\_\_  
RAY A. HAUPT, CHAIR  
Board of Supervisors  
County of Siskiyou  
State of California

ATTEST:  
COLLEEN SETZER  
Clerk, Board of Supervisors

By: \_\_\_\_\_  
Deputy

CONTRACTOR: The Sail House, Inc.

Date: \_\_\_\_\_

\_\_\_\_\_  
Chris Carey, Owner

Date: \_\_\_\_\_

\_\_\_\_\_  
Julie Wilcox, Vice President

License No.: 525002362

(Licensed in accordance with an act providing for the registration of contractors)

Note to Contractor: For corporations, the contract must be signed by two officers. The first signature must be that of the chairman of the board, president or vice-president; the second signature must be that of the secretary, assistant secretary, chief financial officer or assistant treasurer. (Civ. Code, Sec. 1189 & 1190 and Corps. Code, Sec. 313.)

TAXPAYER I.D. on file

ACCOUNTING:

Fund	Organization	Account	Activity Code (if applicable)
2122	401030	740200	
2129	401031	740000	163A

Encumbrance number (if applicable)

If not to exceed, include amount not to exceed:

Rate agreement .01

FY13/14, FY14/15, FY15/16, FY16/17, FY17/18, FY18/19, FY19/20

*If needed for multi-year contracts, please include separate sheet with financial information for each fiscal year.*

# EXHIBIT A

## I. SCOPE OF SERVICES:

### A. Board And Care

Contractor, in a competent and professional manner, promises to provide County clientele board and care, including but not limited to, meeting personal needs, housekeeping and laundry services. Contractor agrees to comply with any and all directives of the Siskiyou County Health and Human Services Agency, Director and her/his designee, hereinafter referred to as Director, regarding placement.

### B. Shared Housing

Contractor, in a professional manner will provide shared housing for County consumers transitioning from a higher level of care back into the community or those at risk of requiring a higher level of care. Contractor will provide for basic housing needs to prevent homelessness or admission into a higher level of care including psychiatric inpatient hospitalization. Additional homemaker services may be provided and will include supervision, cooking skills instruction, cleaning, shopping and medication compliance. Contractor agrees to comply with any and all directives of the Siskiyou County Health and Human Services Agency, Director and her/his designee, hereinafter referred to as Director, regarding placement.

C. Contractor agrees to cooperate with the Director or her/his designee in developing a facility program plan to meet the goals, objectives, and activities outlined in the client's service plan subsequent to referral and authorization by County. The service plan shall be developed with the client and the facility administrator by County designated case manager.

D. Contractor agrees to provide initial assessment of all County clientele within the facility, including application of the California Level-of-Care Assessment Tool and to provide case management and treatment services as required by each client(s) service plan as agreed upon.

E. If a sudden, marked change in client's health or condition, illness, death, serious personal injury or substantial property damage occurs in connection with the performance of this Agreement, Contractor shall immediately notify the Director, Siskiyou County Health and Human Services Agency, Behavioral Health Division, by telephone. Contractor shall promptly submit to County a written report in such form as may be required by it of all accidents which occur in connection with the performance of this Agreement.

This report must include the following information:

- 1) Name and address of the injured or deceased person;
- 2) Name and address of Contractor's subcontractor, if any;
- 3) Name and address of Contractor's liability insurance carrier believed to be involved; and
- 4) A detailed description of the incident and whether any of County's equipment, tools, material or employees was involved.

## II. **COMPENSATION AND BILLING:**

A.

### **Board And Care**

County shall pay Contractor the rate of Twenty-Eight and No/100 Dollars (\$28.00) per day, per client, for clients placed at the Sail House location and at the rate of Thirty-One and No/100 Dollars (\$31.00) per day, per client, for clients placed at the Gilmore Place location.

Sail House  
\$28.00 per day

Gilmore Place  
\$31.00 per day

### **Shared Housing**

County shall pay Contractor a rate not to exceed Six Hundred, Fifty and No/100 Dollars (\$650.00) per month for client rental assistance at the Director's discretion.

Shared Housing  
\$650.00 per month

### **Additional Homemaker Service**

County shall pay Contractor the rate of Seven and No/100 Dollars (\$7.00) per day, per client for additional homemaking services.

Homemaker Service  
\$7.00 per day

- B. Contractor will provide an invoice to County for the amount of payment due within 30 days of the date the services are provided. Such invoice shall include a description of the services provided each month, including number of clients served and hours of service provided. A County representative shall evaluate the quality of the service performed, and if found to be satisfactory, shall initiate payment processing. County shall pay invoices or claims of satisfactory work upon (30) days of presentation.

- C. Contractor shall reserve the right to refuse to accept persons who are combative, destructive, noisy, or otherwise present a threat or disrupt the Contractor's normal business environment. Contractor shall consult with County before removing or refusing any County clientele shelter. County's contact person shall be the Health and Human Services Agency Director or his/her designee.

**III. CONTRACT AMENDMENTS:**

Contractor and County may mutually agree to amend the rates and/or services in this contract at any time during the term of this contract.

**IV. COMPLIANCE:**

Contractor shall ensure that all services and documentation shall comply with all applicable requirements in the DHCS-MHP Contract No. 17-94617 located at: [https://www.co.siskiyou.ca.us/sites/default/files/docs/BHS-20180905\\_Specialty\\_Mental\\_Health\\_Service\\_Agreement.pdf](https://www.co.siskiyou.ca.us/sites/default/files/docs/BHS-20180905_Specialty_Mental_Health_Service_Agreement.pdf)