

**COUNTY OF SISKIYOU,  
CALIFORNIA**



**SINGLE AUDIT ACT  
REPORTS AND SCHEDULES  
FOR THE YEAR ENDED  
JUNE 30, 2017**

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**COUNTY OF SISKIYOU**  
**Single Audit Act**  
**For the Year Ended June 30, 2017**

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**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

Board of Supervisors and the Grand Jury  
County of Siskiyou  
Yreka, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the County of Siskiyou, California, (County) as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the County's basic financial statements and have issued our report thereon dated March 5, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the County's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the County's internal control. Accordingly, we do not express an opinion on the effectiveness of the County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We did identify certain deficiencies in internal control described in the accompanying schedule of findings and questioned costs that we consider to be significant deficiencies. (2017-001 and 2017-002)

Board of Supervisors and the Grand Jury  
County of Siskiyou  
Yreka, California

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the County's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

**County's Responses to Findings**

The County's responses to the findings identified in our audit are described in the accompanying management's corrective action plan. The County's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Smith & Newell CPAs  
Yuba City, California  
March 5, 2018

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY  
THE UNIFORM GUIDANCE**

To the Board of Supervisors and Grand Jury  
County of Siskiyou  
Yreka, California

**Report on Compliance for Each Major Federal Program**

We have audited the County of Siskiyou, California's (County) compliance with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the County's major federal programs for the year ended June 30, 2017. The County's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

**Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the County's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the County's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the County's compliance.

To the Board of Supervisors and Grand Jury  
County of Siskiyou  
Yreka, California

### **Opinion on Each Major Federal Program**

In our opinion, the County complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2017.

### **Report on Internal Control Over Compliance**

Management of the County is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the County's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the County's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

To the Board of Supervisors and Grand Jury  
County of Siskiyou  
Yreka, California

**Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance**

We have audited the financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the County of Siskiyou, California, (County) as of and for the year ended June 30, 2017 and the related notes to the financial statements, which collectively comprise the County's basic financial statements. We issued our report thereon dated March 5, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Smith & Newell CPAs  
Yuba City, California  
March 5, 2018

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**COUNTY OF SISKIYOU**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

Federal Program/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Agriculture</b>				
State Department of Education: Special Milk Program for Children	10.556	10-Unknown	\$ -	\$ 2,293
State Department of Health Care Services: Supplemental Nutrition Assistance Program	10.551	13-20114	-	52,958
Supplemental Nutrition Assistance Program	10.551	16-10153	-	136,355
<b>Subtotal 10.551</b>			-	189,313
State Administrative Matching Grants for the Supplemental Nutrition Assistance Program	10.561	10-Unknown	-	1,050,551
<b>Total SNAP Cluster</b>			-	1,239,864
WIC Special Supplemental Nutrition Program for Women, Infants, and Children	10.557	15-10117	-	432,501
Klamath National Forest: Schools and Roads - Grants to States	10.665	12-DG-11050500-21	-	53,078
State Controller's Office: Schools and Roads - Grants to Counties	10.666	10-Unknown	-	276,082
<b>Total Forest Service Schools and Roads Cluster</b>			-	329,160
State Department of Food and Agriculture: Forest Health Protection	10.680	15-0448-SF	-	21,813
Forest Health Protection	10.680	17-PA11050500-16	-	5,581
<b>Subtotal 10.680</b>			-	27,394
<b>Total U.S. Department of Agriculture</b>			-	2,031,212
<b>Department of Housing and Urban Development</b>				
State Department of Housing and Community Development: Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	14.228	-	-	53,337
Community Development Block Grants/State's Program and Non-Entitlement Grants in Hawaii	14.228	-	-	2,399,748
<b>Subtotal 14.228</b>			-	2,453,085
Home Investment Partnerships Program	14.239	Outstanding Loans	-	307,000
<b>Total Department of Housing and Urban Development</b>			-	2,760,085

See accompanying Notes to Schedule of Expenditures of Federal Awards

**COUNTY OF SISKIYOU**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

Federal Program/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. Department of the Interior</b>				
Direct Program:				
Invasive and Noxious Plant Management	15.230	-	\$ -	\$ 9,735
Geothermal Resources	15.434	-	-	177,697
Partners for Fish and Wildlife	15.631	-	-	36,126
Fish and Wildlife Management Assistance	15.608	-	-	12,847
U.S. Geological Survey Research and Data Collection	15.808	-	-	7,216
<b>Total U.S. Department of the Interior</b>			-	243,621
<b>U.S. Department of Justice</b>				
Direct Program:				
Equitable Sharing Program	16.922	-	-	116,730
State Emergency Management Agency:				
Crime Victim Assistance	16.575	VW 1624 0470	-	86,059
Crime Victim Assistance	16.575	XC 1601 0470	-	49,235
<b>Subtotal 16.575</b>			-	135,294
Superior Court of Siskiyou County:				
Drug Court Discretionary Grant Program	16.585	2016-51	-	70,000
<b>Total U.S. Department of Justice</b>			-	322,024
<b>U.S. Department of Transportation</b>				
Direct Program:				
Airport Improvement Program	20.106	-	-	1,132,070
State Department of Transportation:				
Highway Planning and Construction	20.205	BRLS-5902 (064)	-	26,451
Highway Planning and Construction	20.205	BRLS-5902 (065)	-	69,335
<b>Subtotal 20.205</b>			-	95,786
Federal Transit Administration:				
Formula Grants for Rural Areas	20.509	642168	-	239,841
State Office of Traffic Safety:				
Minimum Penalties for Repeat Offenders for Driving While Intoxicated	20.608	AL1629	-	22,307
<b>Total U.S. Department of Transportation</b>			-	1,490,004

See accompanying Notes to Schedule of Expenditures of Federal Awards

**COUNTY OF SISKIYOU**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

Federal Program/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-through Entity Identifying Number	Passed Through to Subrecipients	Total Federal Expenditures
<b>U.S. Department of Health and Human Services</b>				
State Department of Social Services:				
Guardianship Assistance	93.090	93-Unknown	\$ -	\$ 100,106
Promoting Safe and Stable Families	93.556	93-Unknown	-	35,055
Temporary Assistance for Needy Families	93.558	93-Unknown	-	3,234,715
Stephanie Tubbs Jones Child Welfare Services Program	93.645	93-Unknown	-	41,794
Foster Care - Title IV-E	93.658	93-Unknown	-	1,518,318
Adoption Assistance	93.659	93-Unknown	-	1,307,992
Social Services Block Grant	93.667	93-Unknown	-	133,089
Chafee Foster Care Independence Program	93.674	93-Unknown	-	42,362
State Department of Child Support Services:				
Child Support Enforcement	93.563	93-Unknown	-	1,233,126
State Department of Mental Health Services:				
Block Grants for Community Mental Health Services	93.958	SAMHSA	-	141,708
State Department of Alcohol and Drug Programs:				
Block Grants for Prevention and Treatment of Substance Abuse	93.959	SAPT	-	617,958
State Department of Health Care Services:				
Maternal and Child Health Services Block Grant to the States	93.994	MCH	-	99,303
Medical Assistance Program	93.778	93-Unknown	-	1,681,128
Medical Assistance Program	93.778	14-10053	-	5,306
<b>Subtotal 93.778</b>			-	1,686,434
State Department of Public Health:				
Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements	93.074	14-10548	-	326,612
Immunization Cooperative Agreements	93.268	15-10456	-	49,835
Human Immunodeficiency Virus (HIV)/Acquired Immunodeficiency Virus Syndrome (AIDS) Surveillance	93.944	13-20163	-	4,966
<b>Total U.S. Department of Health and Human Services</b>			-	10,573,373
<b>U.S. Executive Office of the President</b>				
County of Sacramento:				
High Intensity Drug Trafficking Areas Program	95.001	G13CV0002	-	17,236
<b>Total U.S. Executive Office of the President</b>			-	17,236

See accompanying Notes to Schedule of Expenditures of Federal Awards

**COUNTY OF SISKIYOU**  
**Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

<b>Federal Program/Pass Through Grantor/Program Title</b>	<b>Federal CFDA Number</b>	<b>Pass-through Entity Identifying Number</b>	<b>Passed Through to Subrecipients</b>	<b>Total Federal Expenditures</b>
<b>U.S. Social Security Administration</b>				
Direct Program:				
Supplemental Security Income	96.006	-	\$ -	\$ 8,200
<b>Total U.S. Social Services Administration</b>			-	8,200
<b>Department of Homeland Security</b>				
State Office of Emergency Services:				
Emergency Management Performance Grants	97.042	2016-0010	-	134,360
Homeland Security Grant Program	97.067	2015-00078	-	93,135
Homeland Security Grant Program	97.067	2016-00102	-	93,755
<b>Subtotal 97.067</b>			-	186,890
<b>Total Department of Homeland Security</b>			-	321,250
<b>Total</b>			\$ -	\$ 17,767,005

See accompanying Notes to Schedule of Expenditures of Federal Awards

**COUNTY OF SISKIYOU**  
**Notes to Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

**1. REPORTING ENTITY**

The accompanying Schedule of Expenditures of Federal Awards presents the activity of all federal financial assistance programs of the County of Siskiyou. The County of Siskiyou reporting entity is defined in Note 1 to the County's basic financial statements. All federal awards received directly from federal agencies as well as federal awards passed through other government agencies are included in the Schedule of Expenditures of Federal Awards. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the County, it is not intended to and does not present the financial position, changes in net position or cash flows of the County.

**2. BASIS OF ACCOUNTING**

Basis of accounting refers to when revenues and expenditures or expenses are recognized in the accounts and reported in the financial statements, regardless of the measurement focus applied. The accompanying Schedule of Expenditures of Federal Awards, is presented using the modified accrual basis of accounting for grants accounted for in the governmental fund types and the accrual basis of accounting for grants accounted for in the proprietary fund types, as described in the notes to the County financial statements. Such expenditures are recognized following the cost principles contained in the Uniform Guidance wherein certain types of expenditures are not allowed or are limited as to reimbursement. In addition, the outstanding balance of prior year's loans that have significant continuing compliance requirements have been included in total federal expenditures.

**3. INDIRECT COST RATE**

The County has elected not to use the 10 percent de minimis indirect cost rate allowed under the Uniform Guidance.

**4. RELATIONSHIP TO FEDERAL FINANCIAL REPORTS**

The amounts reported in the accompanying Schedule of Expenditures of Federal Awards agree or can be reconciled with amounts reported in the related federal financial assistance reports.

**5. RELATIONSHIP TO BASIC FINANCIAL STATEMENTS**

The amounts reported in the accompanying Schedule of Expenditures of Federal Awards agree or can be reconciled with amounts reported in the County's basic financial statements.

**6. PASS -THROUGH ENTITIES' IDENTIFYING NUMBER**

When federal awards were received from a pass-through entity, the Schedule of Expenditures of Federal Awards shows, if available, the identifying number assigned by the pass-through entity. When no identifying number is shown, the County determined that no identifying number is assigned for the program or the County was unable to obtain an identifying number from the pass-through entity.

**COUNTY OF SISKIYOU**  
**Notes to Schedule of Expenditures of Federal Awards**  
**For the Year Ended June 30, 2017**

**7. LOANS WITH CONTINUING COMPLIANCE REQUIREMENTS**

The County participates in certain federal award programs that sponsor revolving loan programs, which are administered by the County. These programs require servicing arrangements with the County. The funds are returned to the programs upon repayment of the principal and interest. In accordance with Section 200.510 of the Uniform Guidance, the County has reported the outstanding balance of loans from previous years that have significant continuing compliance requirements as of June 30, 2017, along with the value of total outstanding and new loans made during the current year.

The programs listed below had the following aggregate, federally funded loans outstanding at June 30, 2017:

Federal CFDA	Program Title	Amount Outstanding	
		July 1, 2016	June 30, 2017
14.228	Community Development Block Grants/State's Program and Non- Entitlement Grants in Hawaii	\$ 2,399,748	\$ 2,237,662
14.239	Home Investment Partnerships Program	<u>307,000</u>	<u>307,000</u>
	Total	<u>\$ 2,706,748</u>	<u>\$ 2,544,662</u>

**COUNTY OF SISKIYOU**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended June 30, 2017**

**SECTION I - SUMMARY OF AUDITOR'S RESULTS**

**Financial Statements**

**Status**

- |  |            |
|--|------------|
| 1. Type of auditor's report issued   | Unmodified |
| 2. Internal controls over financial reporting:                                   |            |
| a. Material weaknesses identified?   | No         |
| b. Significant deficiencies identified not considered to be material weaknesses? | Yes        |
| 3. Noncompliance material to financial statements noted?                         | No         |

**Federal Awards**

- |   |            |
|---|------------|
| 1. Internal control over major programs:  |            |
| a. Material weaknesses identified?  | No         |
| b. Significant deficiencies identified not considered to be material weaknesses?  | No         |
| 2. Type of auditor's report issued on compliance for major programs:  | Unmodified |
| 3. Any audit findings disclosed that are required to be reported in accordance with 2 CFR Section 200.516(a)?             | No         |
| 4. Identification of major programs:  |            |
| 10.557 WIC Special Supplemental Nutrition Program for Women, Infants and Children   |            |
| 20.106 Airport Improvement Program  |            |
| 93.074 Hospital Preparedness Program (HPP) and Public Health Emergency Preparedness (PHEP) Aligned Cooperative Agreements |            |
| 93.558 Temporary Assistance for Needy Families  |            |
| 93.659 Adoption Assistance  |            |
| 93.778 Medical Assistance Program   |            |
| 5. Dollar threshold used to distinguish between Type A and Type B programs?   | \$750,000  |
| 6. Auditee qualified as a low-risk auditee under 2 CFR 200.520?   | No         |

**SECTION II - FINANCIAL STATEMENT FINDINGS**

- |                                  |          |
|----------------------------------|----------|
| Accruals                         | 2017-001 |
| Schedule of Federal Expenditures | 2017-002 |

**SECTION III - FEDERAL AWARDS FINDINGS AND QUESTIONED COSTS**

None

**COUNTY OF SISKIYOU**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended June 30, 2017**

**2017-001 Accruals (Significant Deficiency)**

**Condition**

At the time of our fieldwork we noted that receivable accruals were not correctly classified (accounts receivable, taxes, due from other governments, etc.) and some accruals were duplicated. We also noted that amounts recorded as accounts payable were duplicated.

**Cause**

Accruals were not reviewed for classification or to record as an accounts receivable or payable.

**Criteria**

Accruals are to be classified based on the type of revenue to be received and accounts payable should be accurately recorded.

**Effect of Condition**

The accruals on the general ledger were not classified correctly and were overstated.

**Recommendation**

We recommend that all accruals be reviewed for accuracy before they are entered in the County's general ledger.

**2017-002 Schedule of Federal Expenditures (Significant Deficiency)**

**Condition**

The Schedule of Federal Expenditures provided by the County at the beginning of audit fieldwork was missing approximately \$5 million in federal expenditures. General County Fire and Public Works had not provided Federal expenditure information to the County Auditor.

**Cause**

The Schedule of Federal Expenditures provided was missing several grant programs.

**Criteria**

Good internal control over the Schedule of Federal Expenditures requires that individual County departments provide Federal expenditure information to the County Auditor in a timely manner.

**Effect of Condition**

The Schedule of Federal Expenditures provided at the beginning of fieldwork was not materially correct. Not all County departments provided Federal expenditure information to the County auditor timely.

**COUNTY OF SISKIYOU**  
**Schedule of Findings and Questioned Costs**  
**For the Year Ended June 30, 2017**

**2017-002 Schedule of Federal Expenditures (Significant Deficiency) (Continued)**

**Recommendation**

We recommend that the County departments provide the County Auditor with federal expenditure information prior to the beginning of audit fieldwork. We also recommend that the County Auditor follow up with departments who are not providing federal expenditure information timely.

**COUNTY OF SISKIYOU**  
**Schedule of Prior Year Findings and Questioned Costs**  
**For the Year Ended June 30, 2017**

<u>Audit Reference</u>	<u>Status of Prior Year Audit Recommendation</u>
<b>2016-001</b>	<p><b>Prior Period Adjustments</b></p> <p><b>Recommendation</b></p> <p>We recommend that the County continue to improve its internal control system and its policies and procedures in reviewing detail general ledger accounts for accuracy.</p> <p><b>Status</b></p> <p>Implemented</p>
<b>2016-002</b>	<p><b>Unearned Revenue in Welfare Fund</b></p> <p><b>Recommendation</b></p> <p>We recommend that the Fund 772004 be properly classified as a special fund and that the County either determine that the balance of \$804,485 is appropriately classified as unearned revenue or reclassify it as revenue.</p> <p><b>Status</b></p> <p>Implemented</p>

**COUNTY OF SISKIYOU**  
**Management's Corrective Action Plan**  
**For the Year Ended June 30, 2017**

**Finding 2017-001      Accruals (Significant Deficiency)**

We recommend that all accruals be reviewed for accuracy before they are entered in the County's general ledger.

Responsible Individual:            Jennie Ebejer, Auditor-Controller

Corrective Action Plan:            The Auditor's office will be implementing a new procedure in how this is to be managed. We are considering creating new rule codes within the countywide financial system as a way to streamline this process and make it more efficient. Currently every single journal entry has to be manually entered and this creates the environment for potential errors. Staff will undergo better training before being allowed to post the journals.

Anticipated Completion Date:    June 30, 2018

**Finding 2017-002      Schedule of Federal Expenditures (Significant Deficiency)**

We recommend that the County departments provide the County Auditor with federal expenditure information prior to the beginning of audit fieldwork. We also recommend that the County Auditor follow up with departments who are not providing federal expenditure information timely.

Responsible Individual:            Phil Anzo, Fire Warden and Scott Waite, Public Works Director

Corrective Action Plan:            General County Fire has implemented new procedures into their process to make sure that they report the federal expenditures to the Auditor's office in a timely manner.

Public Works has acknowledged this deficiency and will provide the proper documentation effective immediately.

Anticipated Completion Date:    June 30, 2018

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**SUPPLEMENTAL SCHEDULE**

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**COUNTY OF SISKIYOU**  
**Supplemental Schedule**  
**California Emergency Management Agency**  
**For the Year Ended June 30, 2017**

The following schedule represents expenditures for U.S. Department of Justice grants passed through the State of California, Emergency Management Agency (CalEMA), as well as CalEMA funded grant expenditures for the year ended June 30, 2017. This information is included in the County's single audit report at the request of CalEMA.

Program	Expenditures Claimed			Share of Expenditures Current Year		
	For the Period Through June 30, 2016	For the Year Through June 30, 2017	Cumulative As of June 30, 2017	Federal Share	State Share	County Share
<u>VW 16240470 - Victim/Witness Assistance</u>						
Personal services	\$ -	\$ 135,579	\$ 135,579	\$ 70,582	\$ 64,997	\$ -
Operating expenses	-	15,477	15,477	15,477	-	-
Equipment	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ 151,056</u>	<u>\$ 151,056</u>	<u>\$ 86,059</u>	<u>\$ 64,997</u>	<u>\$ -</u>
<u>XC 16010470 - County Victim Services Program</u>						
Personal services	\$ -	\$ 33,849	\$ 33,849	\$ 24,912	\$ -	\$ 8,937
Operating expenses	-	51,833	51,833	24,323	-	27,510
Equipment	-	-	-	-	-	-
Totals	<u>\$ -</u>	<u>\$ 85,682</u>	<u>\$ 85,682</u>	<u>\$ 49,235</u>	<u>\$ -</u>	<u>\$ 36,447</u>

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