

DRAFT

SISKIYOU COUNTY COMMUNITY CORRECTIONS PARTNERSHIP (CCP)

MEETING AGENDA

September 12, 2017

Adult Probation Day Reporting Center

805 Juvenile Lane, Yreka, CA

1. Call to Order/Introductions

The meeting to order at 12:09 pm and the quorum was established. Self-introductions were made.

CCP Executive Committee Members Present: Allison Giannini, Chief Probation Officer; Brian Bowles, Yreka Police Chief; Jon Lopey, Sheriff; and Stacey Cryer, Agency Director, Health and Human Services Agency.

Voting Alternates of the CCP Executive Committee Members Present: Renee` McCanna Crane, Superior Court; Sarah Collard, Health and Human Services Agency; Martha Aker, District Attorney.

CCP Committee Members Present: Brandon Criss, Board of Supervisors

Also Present: Jennifer Villani, Probation; Amy Fernandez, Probation, Mary Ann Hall Probation; Tiana Chandon, Probation; Randy Abney, State Parole; Jeff Huston, Jail Captain; Rich Watton, Sargent DRC; Jim Roseman, Siskiyou Domestic Violence and Crisis Center;

2. Time Slot Allocation for Presentations from the Public: No presentations at this time

3. Approval of May 15, 2017 Minutes

Allison explained a correction was needed in the draft minutes from the Special July 26, 2017 Meeting. In agenda item 9, Sarah Collard made the motion to approve the overtime for Law Enforcement Agencies to send officers to training for Mentally Ill Offenders, not to exceed \$5000. Renee` McCanna Crane seconded the motion. The correction was made to the minutes. A motion was made to approve the draft minutes from the Special July 26, 2017 meeting with the corrections.

Motion: Renee` McCanna Crane

Second: Stacey Cryer

Approved: Unanimously

4. Recommended Approval of Martha Aker as a voting alternate member in the absence of District Attorney Andrus

A motion was made to approve Marth Aker as a voting alternate member in the absence of District Attorney Kirk Andrus.

Motion: Stacey Cryer

Second: Jon Lopey

Approved: Unanimously

5. Budget Report

Copies of the Budget report were distributed to the group for review. Allison reviewed the overtime as approved in the last meeting, and stated that the HVAC for the DRC has not yet been purchased. The travel and training costs were added in for the K9 program were discussed.

6. Report of Chair-approved Expenditures

Allison reported that clients received services from the Emergency Services Fund which included motel costs (negotiated down to \$40 per night), toiletries, food, and ID cards. Additional monies were spent on sleeping bags and tents for other clients. Two of the PRCS clients were proving to be fairly successful in they were clean and able to maintain without law violations. One is physically disabled and the other is mentally ill. Some difficulties have been getting the social security benefits in place after release from prison. Both are continuing to receive services and doing well. Tianna informed the group that there could be three more clients with needs soon.

7. Budget Review

There will be some salary cost savings due to unfilled positions, and as discussed in prior meeting there does not look to be growth funds next year. Allison further noted the budget is projected to be \$100,000 over for the year, to be taken from the fund balance, which is unsustainable. Allison stated there would be notable salary savings as several positions were vacant for some time. Allison also suggested every department look at their CCP allocation to determine where money could be saved.

8. Increase Emergency Service Fund from \$2,500 to \$7,500. Primary Program Fund 2101-23101-1020-728000

As explained in the Chair- approved Expenditures, there have been numerous Emergency Service Fund expenditures for clients. The motion was made to increase the Emergency Service fund from \$2,500 to \$7,500.

Motion: Jon Lopey

Second: Brian Bowles

Approved: Unanimously

9. Increase Unassigned Fund from \$2,500 to \$7,500. Primary Program Fund 2101-23101-1020-723000

The needs of clients have increased the demand in the unassigned fund category. A motion was made to increase the Unassigned Fund from \$2,500 to \$7,500.

Motion: Brian Bowles

Second: Jon Lopey

Approved: Unanimously

10. Increase Utilities City of Yreka from \$400 to \$1000. Primary Program Fund 2101-23101-1020-730000

Allison informed the group that the Probation Department pays 90% of the water bill for the Adult Probation Building and the Day Reporting Center. With the increase in clients, the mill, the garden, and other DRC functions, Allison recommended that the DRC/CCP portion increase to 25%, from the current 10% cost. This would increase the water costs to the CCP from \$400 to \$1000 for the fiscal year. A motion was made to increase the Utilities City of Yreka Fund from \$400 to \$1000.

Motion: Stacey Cryer

Second: Renee' McCanna Crane

Approved: Unanimously

11. Reports on Meetings/Conferences Attended

No meeting or conference reports. There were several informational reports by members: Stacey Cryer reported that the Health and Human Services Agency has applied for housing money and will hear back on several applications by October 24, 2017; Sheriff Lopey reported on a field trip to the Veterans Administration in Klamath Falls which may bring about some positive changes for veterans in our area such as tele conferencing to save the veterans travel time and costs; and Randy shared that Tehama County Probation has purchased a motel which they are using to house PRCS, probationers, parolees, and other clients.

12. Next Meeting--day/time, agenda items

The next meeting date was established: **Wednesday January 17, 2018 at noon in the DRC**

13. Adjourn

With no further business to conduct the meeting was adjourned 12:32 pm.

Respectfully submitted:

Stacey Jackson, Superintendent